

## **CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE**

**TUESDAY 15 SEPTEMBER 2009  
7.00 PM**

**Bourges/Viersen Room - Town Hall**

### **AGENDA**

**Page No**

- 1. Apologies for absence**
- 2. Declarations of Interest and Whipping Declarations**

*At this point Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration.*
- 3. Minutes of Meeting held on 21 July 2009** **1 - 6**
- 4. Response to Recommendations made by the Committee** **7 - 10**
- 5. Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

*The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of a Scrutiny Committee or Scrutiny Commissions. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee or Commission.*
- 6. Progress Report on Delivery of Local Area Agreement Priority** **11 - 16**
- 7. Ofsted Unannounced Inspection of Contact, Referral and Assessment Services** **17 - 26**
- 8. The Results on Delivering through Localities Consultation** **27 - 42**
- 9. Presentation of 2009 Examination Results EYFS - Key Stage 4** **43 - 50**
- 10. Forward Plan of Key Decisions** **51 - 66**

*To consider the latest version of the Forward Plan*

**11. Work Programme**

**67 - 70**

*To agree the current work programme and discuss future items*

**12. Date of Next Meeting**

17 November 2009



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Paulina Ford on 01733 452508 as soon as possible.

**Emergency Evacuation Procedure – Outside Normal Office Hours**

*In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.*

**Committee Members:**

Councillors: P Thacker (Chairman), J Wilkinson (Vice-Chairman), S Allen, Y Lowndes, B Saltmarsh and N Khan

Substitutes: Councillors: Z Hussain, C Burton and J R Fox

Education Co-optees: Julie O'Connor (Roman Catholic Church Representative), Mr Frank Smith (Church of England Representative), Maggie Kirkbride (Parent Governor Representative), The Revd Canon Tim Elbourne (Director of Education & Training) Diocese of Ely, Bryony Pound & Katt King (Youth Council Representatives)

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – [paulina.ford@peterborough.gov.uk](mailto:paulina.ford@peterborough.gov.uk)

**MINUTES OF A MEETING OF THE  
CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE  
HELD IN THE  
BOURGES & VIERSEN ROOMS, TOWN HALL, PETERBOROUGH**

**21 JULY 2009**

**Present:** Councillors Thacker MBE (Chairman), Wilkinson (Vice Chair) Allen, Lowndes, Saltmarsh and Khan

**Also present:** Cllr John Fox Representing the Leader of the Peterborough Independent Forum  
Cllr W Trueman Representing the Leader of the Liberal Democrat Group

**Officers in Attendance:** John Richards Executive Director, Children's Services  
Maureen Phillips Assistant Director, Families and Communities  
Denise Radley Executive Director of Adult Social Services  
Paulina Ford Performance Scrutiny and Research Officer  
Emma Black Head of Legal

**1. Apologies**

An apology had been received from Maggie Kirkbride.

**2. Declarations**

Cllr John Fox declared a personal interest in item 6 as he was a member of Peterborough Council for Voluntary Services (PCVS) and Shop Mobility.

**3. Minutes of the meeting held on 4 March 2009**

The minutes of the Children and Lifelong Learning Scrutiny Panel meeting held on 4 March 2009 were approved as an accurate record.

**4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

There were no requests for Call-in to consider.

**5. 16 to 18 year olds not in Education, Training or Employment (NEET)**

The Assistant Director of Family and Communities presented a report on the rising numbers of young people Not in Education, Employment or Training (NEET) in Peterborough. The report gave statistical data and an outline of the associated plans that have been put in place to reduce the number of NEET's in Peterborough. The reduction of young people who are NEET is a critical national indicator (NI117) in the Local Area Agreement.

The Young People's Service delivered connexions services within Peterborough to meet all the statutory responsibilities to young people. These included:

- A careers service
- Support and encouragement to enable participation in education or training
- Assessment of young people with learning difficulties and/or disabilities to assist their transition into post 16 education and training opportunities
- A commitment to offer a suitable place in post 16 learning to all young people leaving compulsory education.

The report presented an accurate picture of performance against annual targets over the past three years and the current position as of June 2009 which was 10.1% against an annual target of 7.5%. This target was based on a planned reduction of 2% by 2010. The national average performance for this indicator at the end of May 2009 was 7.3% with Peterborough showing a figure of 9.7%.

Figures for NEET usually increased during August as young people left statutory education with numbers falling again through September and October as young people moved into education, training or work. Compared to the previous year NEET levels had started to rise in Peterborough from January 2009. Levels continued to rise above the expected rate for the time of the year indicating that meeting the target of 7.5% would be challenging.

It was widely recognised that young people from the following groups were at risk of becoming NEET:

- young people with learning difficulties and disabilities
- young people who are looked after/ care leavers
- young people who attended alternative provision pre 16
- young people who have been involved with the Youth Offending Service
- teenage mothers
- young people who have qualifications below level 2 (equivalent to below 5 GCSEs A-C).

The Committee were advised that the Young Peoples Service continued to focus resources on work to prevent education leavers becoming NEET and targeted resources to track and support those who were NEET to enable them to access suitable opportunities and provision. Work was being done with a range of services and organisations and there was also a wide range of new initiatives being planned.

A young person who had been a NEET attended the meeting as an expert witness to share her experiences and the services that had been offered to her. She explained that she had attended Marshfield's School and after leaving had been out of work for one year but now had a job. During the time she was out of work she had signed up to a programme call New Deal at the Job Centre and this programme gave people on benefits the help and support they needed to look for work. She had also undertaken voluntary work and became a young leader. She advised that she had been given a range of support and advice which eventually helped her to get employment.

Observations and questions were raised and discussed including:

- The Connexions Summer Group was a group of post 16 young people from Marshfield's School who had a day at the seaside, two days at Ferry Meadows and went kite flying. The activities had been funded by the Youth Bank.
- Officers were asked how they knew the ethnicity of the young people in the not known category. It was explained that generally the authority knew what the ethnicity of the not known category was because prior to them leaving school they had been in the system. However there were some that moved into the area and had not registered with any of the services.

- Officers needed to look at innovative ways of offering advice to ensure that there was a greater take up by the young people.
- For future reports, officers were asked to include actual numbers alongside percentages to aid clarity.
- How did we as an authority compare with our Family Benchmarking Group? Officers advised that this comparative data could be provided to the Committee.
- Officers were asked what could be done to improve the service provided? Plans were already being developed but some times children did not get the examination results they were expecting which meant they did not go on to do what they had originally planned. We are now engaging with Children's Services to see what more can be done for these children and we would like to see the Council creating more opportunities for training or employment for NEET's.
- It was noted that 509 children in Peterborough were NEET and that 64% of the NEET group were leaving education with qualifications below level 2. Why were we failing this number of children and what needed to be done to raise their level of attainment? Officers agreed that this level of performance was unacceptable. These young people needed a lot of support to become employable and to be able to engage with employers.
- The Council was the largest employer in Peterborough and we needed to establish a policy to give these children who are in care and most at risk direct help.
- There were 176 fewer young people in employment (both with and without training) than this time last year, reflecting the impact of the economic downturn. The Council should be taking the lead in helping these young people and engaging with other employers, including publicising those employers who are currently helping young people who are NEET.
- More resources and support in the community and with employers was needed.
- What is needed is more engagement about further education, training and employment within schools, at home with the family, with employers in Peterborough and from the Council.

### **ACTION AGREED**

- (i) That the relevant Lead Officer keeps the Committee informed of the changing picture with regard to NI 117 - 16 to 18 year olds not in Education, Training or Employment (NEET) by regular bi monthly updates in the Scrutiny Bulletin.
- (ii) That the relevant Lead Officer provides information via the Scrutiny Bulletin on how we compare with other authorities in our benchmarking group with NI 117.

### **RECOMMENDATIONS**

- (i) That it be recommended to the Cabinet Member for Education, Skills and University and the Lead Officer:
  - (a) That a policy is developed which actively encourages the City Council to consider any job or training opportunities to young people who fall into the category of 16 to 18 year olds not in Education, Training or Employment (NEET). In particular the policy should look to support the groups of young people most at risk of becoming NEET:
    - Young people with learning difficulties and disabilities
    - Young people who are looked after/care leavers
    - Young people who attended alternative provision pre 16
    - Young people who have been involved with the Youth Offending Service
    - Teenage mothers

- (b) That as one of the main employers in Peterborough; Peterborough City Council should work to be recognised as leading the way in setting an example to other employers in employing young people who fall into the category of NEET.
- (ii) That an engagement strategy is developed to actively work with other employers across Peterborough to encourage them to employ or train young people who fall into the category of NEET. This strategy is to include publicising those employers who already help young people who fall in to this category.

The above recommendations are linked to the National Indicator 117 which is in the Local Area Agreement under the priority of Creating Opportunities and Tackling Inequalities.

## **6. Services for Adults and Children with Disabilities**

The Executive Director of Children's Services and Executive Director of Adult Social Services gave a presentation to the Committee setting out the position statement relating to adults and children's services for those with disabilities. The presentation highlighted some of the plans for those services and then proposed some scrutiny topics that the Committee may wish to look at in more detail. The areas identified for scrutiny would provide a great opportunity for members to get involved. Key areas highlighted to the Committee for possible scrutiny were:

### Adults

- I. User-led organisations – "Putting People First". Peterborough had supported and funded the development of the Disability Forum which it was hoped would become the key user-led organisation for the city. The Committee could add value by examining progress to date and how the Forum could be most effective in its role.
- II. Self-directed support. It aimed to enable individuals to take control over their money or services and be creative in meeting their own needs. This had started to be implemented in January 2009 and scrutiny could evaluate the progress of the programme and provide challenge.
- III. Carers including young carers. A new local strategy for carers in Peterborough was about to be finalised. A new Carers' Partnership Board was in place and collaboration between the new Carers' Partnership Board and the Scrutiny Committee could be an exciting venture.
- IV. Disabled parents with disabled children. These families often had very complex needs. There was potential for difficulties between agencies working with the family (children's services, adult social care and health services) and potential for confusion over who provided what and how to get help. Scrutiny could undertake a focused piece of work looking at these families and service provision.

### Children

- I. Parental satisfaction. Many children with moderate disabilities were not currently accessing services. The ability of children with disability and their families to access mainstream community and leisure facilities was also central to parental satisfaction. Parental engagement with elected members was therefore crucial to effective scrutiny of services.
- II. The development of the integrated service. The progress of this service was an ideal area for scrutiny.
- III. Supporting transition into adulthood. There was a considerable amount of work required to develop holistic services which supported young people into adulthood and independence. Scrutiny could play a part in ensuring that this approach worked.

Observations and questions were raised and discussed including:

- What services were provided for under 18 year old carers? Officers advised that unless a young carer was designated a child in need they did not receive any help. This was an area which did need attention through scrutiny. Peterborough Council of Voluntary Services (PCVS) was being strengthened and there was a Young Carers Strategy which was being strengthened and reviewed to ensure young carers received support.
- Young carers had some activities provided for them during school holidays but some of them did not have transport to get to these activities. This was an issue and was being looked at as part of an officer task and finish group.
- Would the public toilets which will have changing facilities for older disabled children in Cathedral Square be of the same standard as the Changing Places toilets? Officers confirmed that this was what was intended but the toilets would be located in St Peter's arcade and not Cathedral Square. As there was confusion about where the toilets would be located officers would provide clarification on their exact location.
- Services for adults seemed good however many departments were often involved with the same service user and this caused confusion and made it difficult to find out at what stage a case was.
- Why did it take so long to provide services for disabled people? Major adaptations did take longer and could be a significant number of weeks but smaller adaptations took less time.
- What support, guidance and services were provided to children with disabilities who had left school? Connexions followed these through but we needed to look at how pro-active we were at tracking transitional cases for people with disabilities.
- Officers were asked to explain what supported living was and what the direct payments processing time was for supported living. A piece of work had been commissioned to look into the process of direct payments for children and a report can be provided to the Committee at a future meeting. Information on the processing time for direct payments was not thought to be routinely collected and officers would ascertain if data could be provided outside of this meeting.
- There were a lot of group activities organised through summer schools for children but not for adults and this highlighted a gap in services for children going into adulthood. This could be looked at further by the committee if they chose to undertake a piece of work on supporting transition into adulthood.
- There were a lot of young people with disabilities with English not as their first language who did not receive any of the services offered because they had not been identified. At the invitation of the Chairman an expert witness from the newly formed Carers Partnership Board was asked to come forward and talk about the work of the Board. She advised that the Board had been looking at the Carers Strategy and had formed working groups to look at different aspects of the Strategy.

## **ACTION AGREED**

Lead officer to provide information to the committee on supported living, direct payments and the processing time.

## **RECOMMENDATIONS**

- (i) That it be recommended that the following areas of work are to be scrutinised in depth and incorporated into the work programme of this committee:
  - (a) Carers including young carers – what services are provided and how are the council supporting them.
  - (b) Development of the integrated service – to ensure that children move seamlessly through the services.
  - (c) Supporting the transition of children with disabilities into adulthood.

That the Executive Director of Children's Services works with the Scrutiny Officer to identify how this work can be taken forward.

- (ii) That a report is commissioned to look at how many and what types of support groups are available for children and adults with disabilities. The report to also identify duplication of groups and how they could work effectively together to improve the support to children and adults with disabilities.
- (iii) That a report is commissioned to look at how young people with disabilities and also with English not as their first language are supported through the services provided for children with disabilities.

## **7. Forward Plan of Key Decisions**

The Committee received the latest version of the Council's Forward Plan, containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the following four months. Members were invited to comment on the Plan and, where appropriate, identify any relevant areas for inclusion in the Committee's work programme.

### **ACTION AGREED**

The Committee noted the Forward Plan and agreed that:

- (i) The lead officers provide an update and further information via the Scrutiny Bulletin on the Building Schools for the Future programme, including the milestones.
- (ii) The lead officer provides further information on the extensions to Woodston and Hampton Hargate Schools via the Scrutiny Bulletin.

## **8. Work Programme**

Members considered the Committee's Work Programme for 2009/2010 and discussed possible items for inclusion.

### **ACTION AGREED**

The Committee agreed to include the following items in the 2009/2010 work programme for the September meeting:

1. Education Standards – unvalidated exam results of all key stages
2. The results on the delivery through localities consultation
3. LAA Priority Performance report for Quarter 1

The Committee also requested that the Cabinet Member for Education, Skills and University and the Cabinet Member for Children's Services attend the November meeting to give an update on their portfolios.

*The meeting began at 7.05 and ended at 9.00pm*

CHAIRMAN



<b>CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 4</b>
<b>15 SEPTEMBER 2009</b>	<b>Public Report</b>

## **Report of the Solicitor to the Council**

**Report Author – Paulina Ford, Performance, Scrutiny and Research Officer**  
**Contact Details – (01733) 452508 or email paulina.ford@peterborough.gov.uk**

### **RESPONSE TO RECOMMENDATIONS MADE BY THE COMMITTEE**

#### **1. PURPOSE**

- 1.1 The purpose of this report is to inform the Committee of the responses to recommendations made at previous meetings.

#### **2. RECOMMENDATIONS**

- 2.1 That the Committee consider the responses to the recommendations made and agree how the implementation of the recommendations will be monitored.

#### **3. BACKGROUND**

- 3.1 During the Committee's meeting on 21 July 2009, a number of recommendations were made following consideration of reports on 16 to 18 year olds not in Education, Training or Employment (NEET) and Services for Adults and Children with Disabilities.
- 3.2 The recommendations were subsequently submitted to the Cabinet Member for Education, Skills and University and Executive Director of Children's Services with a request that responses were received by the 28 August 2009.
- 3.3 A copy of the recommendations made and the responses are attached at Appendix 1.

#### **4. KEY ISSUES**

- 4.1 The Committee is asked to consider the responses and agree if, and how, the implementation of the recommendations will be monitored.

#### **5. IMPLICATIONS**

- 5.1 Any implications are contained within the individual responses to the recommendations.

#### **6. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

Minutes of the meeting of the Creating Opportunities and Tackling Inequalities Scrutiny Committee held on 21 July 2009.

#### **7. APPENDICES**

Appendix 1 – Recommendations and Responses Received.

RECOMMENDATIONS TO THE CABINET MEMBER FOR EDUCATION, SKILLS AND UNIVERSITY AND EXECUTIVE DIRECTOR OF CHILDREN'S SERVICES

Item	Recommendations	Response
<p>16 to 18 year olds not in Education, Training or Employment (NEET)</p>	<p>That it be recommended to the Cabinet Member for Education, Skills and University and the Lead Officer:</p> <ul style="list-style-type: none"> <li>I. That a policy is developed which actively encourages the City Council to consider any job or training opportunities to young people who fall into the category of 16 to 18 year olds not in Education, Training or Employment (NEET). In particular the policy should look to support the groups of young people most at risk of becoming NEET: <ul style="list-style-type: none"> <li>a. Young people with learning difficulties and disabilities</li> <li>b. Young people who are looked after/care leavers</li> <li>c. Young people who attended alternative provision pre 16</li> <li>d. Young people who have been involved with the Youth Offending Service</li> <li>e. Teenage mothers</li> </ul> </li> <li>II. That as one of the main employers in Peterborough; Peterborough City Council should work to be recognised as leading the way in setting an example to other employers in employing young people who fall into the category of NEET.</li> </ul> <p>That an engagement strategy is developed to actively work with other employers across Peterborough to encourage them to employ or train young people who fall into the category of NEET. This strategy is to include publicising those employers who already help young people who fall in to this category.</p> <p>(Linked to NI 117, NI 91)</p>	<p>Refreshed policy in preparation. Allison Sunley is lead for 14-19 NEET policy.</p> <p>The strategy will be coming from Team Peterborough 14 – 19.</p>

Item	Recommendations	Response
Services to Adults and Children with Disabilities	<p>That it be recommended that the following areas of work are to be scrutinised in depth and incorporated into the work programme of this committee:</p> <ol style="list-style-type: none"> <li>1. Carers including young carers – what services are provided and how are the council supporting them.</li> <li>2. Development of the integrated service - to ensure that children move seamlessly through the services.</li> <li>3. Supporting the transition of children with disabilities into adulthood.</li> </ol> <p>That the Executive Director of Children’s Services working with the Scrutiny Officer identifies how this work can be taken forward.</p>	<p>Scrutiny Officer and Executive Director of Children’s Services met on 13 August and incorporated in to the work programme the three areas identified in this recommendation.</p> <p>Denise Radley, Director of Adult Social Services &amp; Performance to recommend a person to do this work with Jansy Kelly, Service Manager for Children with Disabilities.</p> <p>Jansy Kelly/Paul Butcher will take this forward</p>
	<p>That a report is commissioned to look at how many and what types of support groups are available for children and adults with disabilities.</p> <p>The report to also identify duplication of groups and how they could work effectively together to improve the support to children and adults with disabilities.</p>	
	<p>That a report is commissioned to look at how young people with disabilities and also with English not as their first language are supported through the services provided for children with disabilities.</p>	

This page is intentionally left blank

<b>CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 6</b>
<b>15 SEPTEMBER 2009</b>	<b>Public Report</b>

## **Report of the Executive Director of Children's Services**

**Report Author – John Richards, Executive Director Children's Services**  
**Contact Details - 01733 863600 john.richards@peterborough.gov.uk**

### **PROGRESS REPORT ON DELIVERY OF LOCAL AREA AGREEMENT PRIORITY**

#### **1. PURPOSE**

The purpose of this report is to share with Members the performance at the end of Quarter 1 related to the 35 indicators for which this scrutiny committee has responsibility.

#### **2. RECOMMENDATIONS**

Scrutiny Committee is recommended to consider the performance as shown in appendices 1 & 2 and to ask questions about the actions being undertaken to address those performance areas which are not currently performing to target.

#### **3. LINKS TO CORPORATE PLAN, SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT**

Performance on these indicators is fundamental to the corporate plan, the Sustainable Community Strategy and the Local Area Agreement.

#### **4. BACKGROUND**

The indicators shown in appendices 1 & 2 are a mixture of those which are required to be reported on and those which have been chosen to be within the local area agreement.

Performance on these and all other relevant indicators are considered quarterly by the GPP Executive and the GPP Board. On a quarterly basis, a performance update will be provided to Scrutiny Committees.

#### **5. KEY ISSUES**

The overall status is amber which is the same position as at the end of 2008/09. Overall, data reliability and regularity is a persistent challenge with gaps across the outcomes impacting on confidence and forecasting ability. Several indicators are annual measures which exacerbates this situation. Further work with outcome lead officers and performance leads will be undertaken to improve this position. As previously reported, all data gaps should be filled by September 2009 however issues with data lags in some areas will continue to challenge. Regenerating neighbourhoods is rated amber given data gaps and risks associated with the economic downturn. Improving health shows mixed performance and has two key areas (childhood obesity and teenage pregnancy) in implementation phase following Solution Centres. More work is needed to underpin forecasts for improvement in these areas. Supporting vulnerable people (amber overall) includes significant improvement against assessment indicators in children's services (both now green). Data gaps are again detracting from overall confidence at this point in the year. Self-directed support is under-target but the programme is progressing well and this indicator is expected to be green by the year end. Education and Skills is amber reflecting mixed performance and much unconfirmed data. Data lag and lack of proxy data continues to mean

uncertainty around skills indicators which is a high risk area. The narrative in appendix 2 provides more information about the performance and activities.

## **6. IMPLICATIONS**

The performance at Quarter 1 shows that while there have been improvements from last year's performance, there is still some way to go to secure a RAG status of green for this basket of indicators.

## **7. CONSULTATION**

Consultation on performance occurs regularly in the partnership boards which underpin the GPP arrangements. These boards assess the extent to which further action is needed and plan action accordingly.

## **8. EXPECTED OUTCOMES**

Members of Scrutiny are asked to assure themselves that through the scrutiny process, officers are actively working to improve performance.

## **9. NEXT STEPS**

Scrutiny Committee can expect a further update after the end of Quarter 2

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

Local Area Agreement Indicators

## **11. APPENDICES**

1. Overview of RAG status
2. Performance narrative by blocks of indicators

**APPENDIX 1**

**OVERVIEW OF RAG STATUS**

<b>Creating Opportunities, Tackling Inequalities (OI)</b>				
Apr	May	Jun		Prediction
			<b>Regenerating Neighbourhoods (OI01)</b>	Month to reach Green?
			<b>Improving Health (OI02)</b>	Month to reach Green?
			<b>Supporting Vulnerable People (OI03)</b>	Month to reach Green?
			<b>Improving Skills in Education (OI04)</b>	Month to reach Green?

**APPENDIX 2**

**PERFORMANCE NARRATIVES BY BLOCKS OF INDICATORS**

<b>Regenerating Neighbourhoods (OI01)</b>		
<b>Claire Higgins</b>	<i>June 2009</i>	
<ul style="list-style-type: none"> <li>• Current RAG is amber.</li> <li>• This outcome includes two national indicators</li> <li>• NI 187 – Fuel Poverty – is currently green and likely to meet year end target</li> <li>• NI 153 – Number claiming out of work benefits – is currently red as there is no data available</li> <li>• NI 153 is undergoing in depth analysis by the performance information team</li> <li>• NI 153 has also been highlighted as a key area of risk – will be reviewed and action plans refreshed where necessary</li> </ul>		

<b>Improving Health (OI02)</b>		
<b>Bellairs Christine</b>	<i>June 2009</i>	
<ul style="list-style-type: none"> <li>• Current RAG is green. Targets for smoking cessation 4-week quit exceeded for 2008-09. We have been working with the SHA on a workforce development project to train staff and champions in PSHFT acute wards and midwifery. The training programme has been developed by McKinsey consultants and comes to an end in August. This project will be taken forward by PSSS.</li> <li>• The National Support Team for alcohol have been working with us to identify areas for improvement for alcohol harm strategy and have presented their findings. They are returning in August to help with action planning.</li> <li>• Main areas of risk are around swine flu. Smoking cessation will continue to be a priority for improving health.</li> </ul>		

<b>Supporting Vulnerable People (OI03)</b>		
<b>Neil Greenfield</b>	<i>June 2009</i>	
<p>The overall status of this outcome is amber.</p> <p>The current improvement in performance in key areas would indicate that the LAA outcomes should be achieved.</p> <p>NI059- At the end of June a cumulative outturn of 89.1% against a target of 75% showed the remedial action undertaken is now influencing performance; this will be sustained through weekly monitoring.</p> <p>NI060 also improved due to remedial action with an outturn of 75.5% against a target of 70%.</p> <p>Main areas of risk include NI050 which is amber and will remain so until the CAMHS Partnership has moved forward on its actions. NI063 returned an outturn of 73.1% against a target of 80%. The continuation of placement support meetings and partnership working with key providers and services should improve this. Also all Looked After Children have an allocated social worker. Expected to achieve target by December 2009. Ni150 is a continued risk due to the lack of data received by the mental health trust. This is being taken forward through contract monitoring.</p>		

<b>Improving Skills in Education (OI04)</b>		
<b>Mel Collins</b>	<i>June 2009</i>	
<p>Improving Skills and Education is made up of a number of different outcomes: outcomes in schools and early years settings, adult learning and skills outcomes, attendance and the % of pupils Not in Education, Employment or Training (NEET) – all of the indicators either cover attainment/achievement or closing the gap. This area is rated amber overall, mainly because 2009 data is not yet complete for some indicators (KS2 and KS4) and other indicators e.g. KS2 are still very unreliable. If KS2 and KS4 results improve significantly through the re-marking, validation and forvus processes, this outcome could turn green</p> <p>2009 Early Years Foundation Stage profile results have just been released and we have significantly improved on 2008 data for NI 72, indeed at 47.4%, we more than achieved our 2010 LAA target (45%). However, the very challenging NI 92 closing the gap target of 29% was not achieved, although the 2009 result of 35% matches the 2008 NA figure and indicates we are well on task to achieve the national target of 33% by 2011. Next year's figures will see the first year effect of the 2 year old pilot so we should narrow the gap further, possibly achieving the very stretching 2010 LAA target.</p> <p>KS1 results improved significantly in 2009. At Level 2, writing improved by +6%, reading by +5%, speaking and listening by +5%, maths by +4% and science by +3% - indeed 33/36 indicators were the best they have ever been.</p> <p>2008 L2 and L3 aged 19 results have recently been released and we have shown rapid improvement, more than meeting our LAA targets and the GO East trajectory.</p> <p>We have significantly improved attendance data and met our 2009 target.</p> <p>Provisional KS2 data has been released but is very unreliable. Several issues with the quality of the marking of the English exam have been highlighted by various schools across the city and many papers are being returned for re-marking because of this. Conversely, mathematics is showing an improvement but this is yet to be confirmed. Investigation shows that other LAs are showing the same</p>		



issues with the English papers and this appears to be a national problem. We anticipate that the next data feed will be available by August 2009 and the final validated results in January 2010. Our KS2 target of 77% in English are achievable if marking issues are addressed and MENA children removed through the forvus process.

KS4 data will be released in August 2009 and we are expecting an uplift on 2008 data. However the target of 50% is very challenging and we are likely to be amber in 2009 and green in 2010.

NEET levels increase in summer as young people leave full-time education and combined with the economic downturn means that NEET figures will remain high until the Autumn.

Data on the adult learning and skills outcomes will be available in August – indications from the LSC are that we should meet our LAA targets for NI 162, 163 and 165.

The risks around KS2 and KS4 focus on the timely release of accurate data. The Learning and Skills Team and Young People's Service have supported, challenged and intervened in schools; targeted groups of young people and individuals and organised a range of training and development opportunities for leaders and teachers to improve skills and education outcomes across the city.

What additional assistance could partners offer to help with the management of risks?

A recent OLO meeting focussed on encouraging and enabling schools to be more involved in the LAA process. It is anticipated that a range of activity will take place in the new academic year to engage schools in healthy schools, the environment and leisure and culture to improve educational standards further.

This page is intentionally left blank

<b>CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 7</b>
<b>15 SEPTEMBER 2009</b>	<b>Public Report</b>

## **Report of the Executive Director of Children's Services**

**Report Author – John Richards, Executive Director Children's Services**  
**Contact Details - 01733 863600 john.richards@peterborough.gov.uk**

### **OFSTED UNANNOUNCED INSPECTION OF CONTACT, REFERRAL AND ASSESSMENT SERVICES**

#### **1. PURPOSE**

The purpose of this report is to share with Members the letter sent by Ofsted to Peterborough City Council following their unannounced inspection of contact, referral and assessment services and for Members to scrutinise Children's Services' action plan.

#### **2. RECOMMENDATIONS**

Scrutiny Committee is recommended to consider the Ofsted report and the Children's Services' action plan to assess the extent to which the plan responds to the areas for development and areas for priority action.

#### **3. LINKS TO CORPORATE PLAN, SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT**

Keeping children safe is fundamental to the corporate plan, the Sustainable Community Strategy and the Local Area Agreement. The inspection falls to the Staying Safe outcome.

#### **4. BACKGROUND**

Following the death of Baby Peter in Haringey and Lord Laming's subsequent review, the Government introduced a new inspection regime. This included the introduction of unannounced inspections of contact, referral and assessment arrangements. These unannounced inspections started in June 2009. Peterborough Children's Services were inspected on 28 & 29 July. Peterborough was in the first 20 authorities to be inspected and second in the Eastern Region. The Ofsted letter outlining the findings of their inspection was published on 3 September 2009.

#### **5. KEY ISSUES**

The Ofsted letter (see appendix 1) sets out its findings under 4 categories: satisfactory, strengths, areas for development and areas for priority action. Within the letter there are 11 statements regarding satisfactory and strengths of the arrangements. There are 5 areas for development and 2 areas for priority action.

This is a balanced letter which shows considerable progress from both the Joint Area Review and the last Annual Performance Assessment which awarded Children's Social Care/Staying Safe a 2\* rating. Ofsted have recognised, in the letter, the important fact that Children's Services were already aware of the areas for development and one of the areas for priority action and were actively working to remedy them.

Children's Services have compiled an action plan (see appendix 2) which responds to all the areas for development and priority action. Staff are currently working to the timescales indicated.

A plan for a revised format for the social work report to child protection conferences will be implemented from 1 October 2009.

## **6. IMPLICATIONS**

The Ofsted letter has demonstrated that Children's Services continue on their journey to excellence, but there are still areas which need attention and development. I am committed to making the necessary changes to ensure that we reach our goal to be categorized as a good service by September 2010.

## **7. CONSULTATION**

No consultations have been carried out to date. However the letter and the action plan will be shared with the Children's Trust Partnership Board and the Safeguarding Children's Board at their next meetings.

## **8. EXPECTED OUTCOMES**

Members of Scrutiny are asked to assure themselves that the action that is proposed within the action plan accurately responds to the findings set out in the Ofsted letter and will indeed improve further the delivery of these services.

## **9. NEXT STEPS**

It is proposed that a report will be provided to Scrutiny Committee within 3 months which will outline progress on the actions proposed.

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 1) Ofsted letter dated 21 August 2009
- 2) Children's Services Action Plan

## **11. APPENDICES**

- 1) Ofsted letter dated 21 August 2009
- 2) Children's Services Action Plan

Freshford House  
Redcliffe Way  
Bristol BS2 6NL

T 08456 40 40 40  
enquiries@ofsted.gov.uk  
www.ofsted.gov.uk

Direct T 0117 9456293  
Direct F 0117 9456554  
susan.wootton@ofsted.gov.uk



21 August 2009

Mr John Richards  
Director of Children's Services  
Peterborough City Council  
Bayard Place  
Broadway  
Peterborough PE1 1FB

Dear Mr Richards

**Annual unannounced inspection of contact, referral and assessment arrangements within Peterborough City Council children's services**

This letter contains the findings of the recent unannounced inspection of contact, referral and assessment arrangements within local authority children's services in Peterborough City Council which was conducted on 28 and 29 July 2009. The inspection was carried out under section 138 of the Education and Inspections Act 2006. It will contribute to Ofsted's annual review of the performance of the authority's children's services, for which Ofsted will award a rating later in the year.

The inspection identified areas for priority action and a number of areas for development, which are detailed below.

The inspection sampled the quality and effectiveness of contact, referral and assessment arrangements and their impact on minimising the incidence of child abuse and neglect. Inspectors considered a range of evidence, including: electronic case records; supervision files and notes; observation of social workers undertaking referral and assessment duties; and other information provided by staff and managers. Inspectors also spoke to a range of staff including managers, social workers, other practitioners and administrative staff. I am grateful to you and your staff for your help and the time given during this inspection.

From the evidence gathered, the inspection identified a number of areas where the contact, referral and assessment arrangements were delivered satisfactorily in accordance with national guidance, in particular:

- The response to referrals of children at risk of significant harm is timely, consistent with agreed thresholds and appropriate helping children to remain safe.
- Initial assessments are allocated promptly and are generally completed within timescales.
- All cases where children are subject to a child protection plan are allocated to qualified social workers.



INVESTOR IN PEOPLE

- Staff are regularly supervised.
- Services for disabled children are appropriate and meet identified need.
- There is robust management information to facilitate the monitoring of performance against indicators.
- Systems for responding to domestic abuse referrals where there is a risk to children are sound.

From the evidence gathered, the following strengths and areas for development were also identified:

<b>Strengths</b>
<ul style="list-style-type: none"> <li>▪ The cultural needs of the very diverse population are addressed well and this diversity is reflected within the staff group.</li> <li>▪ The staff within the referral and assessment service are working extremely hard to try and meet the additional demands placed upon them by shortfalls in staffing.</li> <li>▪ Partnership working with the police on child protection investigations is reported by social work staff to be very good.</li> <li>▪ The decisions and outline child protection plans following case conferences are produced and distributed within a day of the conference ensuring all concerned know which child is in need of protection.</li> </ul>
<b>Areas for development</b>
<ul style="list-style-type: none"> <li>▪ As a result of vacancies within the service, the caseloads of the qualified social workers are too high. This affects the quality of their work and their ability to keep up to date with recording and other essential tasks.</li> <li>▪ The quality of assessments is variable. One core assessment was judged to be outstanding but many initial assessments did not record whether agency checks had taken place or whether the child was seen. There was little evidence of analysis and conclusions lacked focus. Some core assessments did not result in a plan or refer to any other relevant plan. This finding mirrored those of a recent internal audit.</li> <li>▪ Many child protection case conference reports did not include a chronology, despite this being a clear requirement on the relevant form.</li> <li>▪ There is currently no routine auditing of the quality of casework, although there had been a recent case file audit resulting in the identification of a number of significant issues. This had been recognised as a weakness and a comprehensive modular quality assurance programme is being introduced.</li> <li>▪ Management oversight and direction is inconsistent and not evident in some case records.</li> </ul>

This visit has identified the following areas for priority action:

<b>Areas for priority action</b>
<ul style="list-style-type: none"> <li>▪ There is an ongoing recruitment and retention problem within the referral and assessment service at both practitioner and first line manager level. The situation had deteriorated further in the weeks prior to this inspection, resulting in the service operating with a substantial staffing deficit. The council has already recognised this and an improvement plan has recently been agreed by the chief executive and is about to be implemented</li> <li>▪ The documentary records which underpin child protection work do not support effective risk management. The 'report to conference' is in fact a record of the child protection enquiry. It omits vital information, most importantly any history of previous involvement. The absence of this information compromises the conference's ability to assess the risk of significant harm. In addition, there is no dedicated child protection plan. Specific information is not effectively recorded, setting out what the risks are to the child and how they are to be managed; this potentially compromises the ability of the core group to keep the child safe.</li> </ul>

The areas for priority action identified above will be specifically considered in any future inspection of services to safeguard children within your area.

Yours sincerely



Heather Brown  
Divisional Manager, Social Care Safeguarding

Copy: Gillian Beasley, Chief Executive, Peterborough City Council  
Prity Patel, Chair of Peterborough Safeguarding Children Board  
Sheila Scott, Lead Member for Children's Services, Peterborough City Council  
Andrew Spencer, Department for Children, Schools and Families

This page is intentionally left blank



APPENDIX 2

UNANNOUNCED INSPECTION – ACTION PLAN

Inspection outcome	Action	Lead/timescales	Management ownership	deliverables	Progress
<p><b>1. Priority action:</b> recruitment and retention in R&amp;A to address high caseloads</p>	<ul style="list-style-type: none"> <li>• Recruitment strategy                             <ul style="list-style-type: none"> <li>- financial incentive secondments</li> <li>- targeted adverts in com care.</li> </ul> </li> <li>• Service restructure                             <ul style="list-style-type: none"> <li>- change of duty system</li> <li>- amended transfer protocol</li> </ul> </li> <li>• Capacity analysis system to be established</li> </ul>	<p>CSMT – 30<sup>th</sup> Sept 2009.</p> <p>CSMT – 30<sup>th</sup> Sept 2009</p> <p>CSMT – 30<sup>th</sup> Sept 2009</p>	<p>Organisation</p>	<p><b>Full establishment of experienced and supported workers</b></p>	<p>3 agreed secondments 1 leaver returning</p>
<p><b>2. Priority action:</b> Child protection paperwork and systems must fully support effective risk management including stand alone plans and historical context.</p>	<ul style="list-style-type: none"> <li>• Review paperwork and procedures for CP inquiry/ICPC/CP plan and core group.                             <ul style="list-style-type: none"> <li>- Introduce an interim stand alone CP plan proforma.</li> <li>- To include a model of risk assessment to be used across agencies.</li> <li>- Ensure new proformas are ICS compliant.</li> </ul> </li> </ul>	<p>PSCB Policy, Procedures and Practice task and finish group. 30<sup>th</sup> September 2009 for interim changes.</p> <p>30<sup>th</sup> November 2009 for complete changes.</p>	<p>Organisation</p>	<p><b>Fully revised suite of documents that are ICS compliant and effective in supporting robust risk management of cases.</b></p>	<p>LC as lead identified</p>

**APPENDIX 2**

Inspection outcome	Action	Lead/timescales	Management ownership	deliverables	Progress
<p><b>1. Areas for development:</b> The quality of assessments is variable.</p>	<ul style="list-style-type: none"> <li>• Establish practice supervisor post within R&amp;A</li> <li>• Establish practice standards for assessments.</li> <li>• Establish “good” practice exemplar file</li> <li>• Deliver targeted training to workforce. - assessment training to be commissioned</li> </ul>	<p>CSMT30th Sept 2009</p> <p>MMM - November 2009.</p> <p>Practice surgeries ongoing</p> <p>WDT Dec 09</p>	<p>Organisation</p> <p>Team managers</p> <p>Practitioners</p>	<p><b>Consistent completion of assessments to a minimum standard.</b></p>	<p>Currently covered by KF</p> <p>PN taking lead on practice</p> <p>Training objectives agreed with reconstruct</p>
<p><b>2. Areas for development:</b> Planning and interventions at the end of assessment documents are not often completed.</p>	<ul style="list-style-type: none"> <li>• Introduce stand alone intervention and planning documents [CIN/CP]</li> <li>• Introduce management checklist for sign off of assessments.</li> <li>• Revise documentation to include follow on actions</li> </ul>	<p>MMM – 30<sup>th</sup> November 2009</p> <p>MMM- 30<sup>th</sup> Sept 2009.</p>	<p>Team managers</p>	<p><b>Actions and interventions are clearly recorded at end of assessment process</b></p>	<p>PN and GM are developing practitioner skills through team meetings.</p>
<p><b>3. Areas for development:</b> Chronologies are not being completed and particularly not for CP conferences.</p>	<ul style="list-style-type: none"> <li>• Guidance on chronologies to be developed</li> <li>• Inclusion of chronology in revised ICPC documentation [see <i>priority action</i>]</li> <li>• Ensure new proformas are ICS compliant</li> </ul>	<p>MMM – 30<sup>th</sup> Sept 2009.</p> <p>PSCB task and finish group Sept – 30<sup>th</sup> Nov 2009.</p>	<p>Team managers</p> <p>Organisation</p>	<p><b>Chronologies become an integral component of assessment and analysis of risk.</b></p>	<p>LC will lead. Draft chronology guidance being consulted on.</p>

## APPENDIX 2

Inspection outcome	Action	Lead/timescales	Management ownership	deliverables	Progress
<b>4. Areas for development:</b> Management direction is not consistent.	<ul style="list-style-type: none"> <li>Establish practice standards for assessments.[<i>see quality of Assessments</i>]</li> <li>Establish “good” practice exemplar file [<i>see quality of assessments</i>]</li> <li>Introduce management checklist for sign off of assessments.[<i>see end of assessment interventions</i>]</li> <li>Undertake training on directing on assessment and case management.</li> </ul>	MMM – 30 <sup>th</sup> November 2009.  Practice surgeries ongoing  MMM- 30 <sup>th</sup> Sept 2009.  Before March 2010	Team managers    Organisation	<b>Management direction is instructive, evidence based and evident on file recording.</b>	Managers undertaking to give case direction at point of allocation    3 days identified for Oct 09
<b>5. Areas for development:</b> File audit process was good but requires a systematic approach	<ul style="list-style-type: none"> <li>Completion of a strategy for delivery and embedding the QA process.               <ul style="list-style-type: none"> <li>- identify regularity</li> <li>- identify frequency</li> <li>- establish peer review</li> </ul> </li> </ul>	BSL 1 <sup>st</sup> September 2009	Organisation	<b>Fully operational QA programme embedded in service delivery</b>	Consultant identified by BSL
<b>Additional Action</b> To interrogate the support of RAISE to the social care processes and ICS compliance.	<ul style="list-style-type: none"> <li>Check Raise capability to distinguish contact and referrals.</li> <li>Check RAISE capability to produce continuous chronology</li> <li>Check RAISE capability in other LA Bury/Reading</li> <li>Check ICS compliance of system</li> </ul>	MR management and information service 30 <sup>th</sup> December 2009	Organisation DMT	<b>ICS compliant electronic records system that supports good performance management.</b>	Working group to be established.

Debbie Brayshaw, Head of Service - August 2009

This page is intentionally left blank

<b>CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 8</b>
<b>15 SEPTEMBER 2009</b>	<b>Public Report</b>

## **Report of the Executive Director of Children's Services**

**Report Author – John Richards, Executive Director Children's Services**  
**Contact Details – 01733 863601 email: john.richards@peterborough.gov.uk**

### **THE RESULTS ON DELIVERING THROUGH LOCALITIES CONSULTATION**

#### **1. PURPOSE**

To update Members of the Scrutiny Committee on the main findings of the Delivering through Localities consultation (see appendix 1) and way forward from the consultation with staff, partners and young people on the development of integrated working in localities in Children's Services.

#### **2. RECOMMENDATIONS**

Scrutiny Committee are asked to consider and comment on the findings from the report.

#### **3. LINKS TO CORPORATE PLAN, SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT**

The project is central to the 'Journey to Excellence' in Children's Services and is a major component of the statutory change programme to deliver the 'Every Child Matters Agenda' (ECM). Integrated front line services supports delivery of the Sustainable Community Strategy through the creation of strong and supportive communities and will inform a number of LAA outcomes including empowering local communities, improving health and supporting vulnerable people.

#### **4. BACKGROUND**

A consultation on proposals for the development of integrated services in the three localities in Peterborough was held in June and July 2009. These proposals had been developed following the initial consultation in February 2009 which established the approach for locality based working in Peterborough. Endorsed by children's services departmental management team (DMT), the corporate management team (CMT), Lead Members and Peterborough Community Service (PCS) Board, the proposals outlined:

- The key operational features of locality working
- Which core Children's services should be delivered locally
- New roles and responsibilities for locality delivery
- Wider departmental management restructure
- Key phases and timeline moving forward.

The proposals also outlined some of the initial work undertaken by Children's services DMT on developing natural alliances of city-wide specialist services.

## **5. KEY ISSUES AND FINDINGS**

There was enthusiastic support for much of the consultation proposals and a real sense that this will make a positive difference to children, young people and families. There was broad endorsement of the locality delivery model, locality structure and wider management restructure.

Not surprisingly, the main questions posed relate to what the proposed changes will mean for individual services and how the changes will be implemented.

Overall, it is clear that the consultation response shows a positive backing for the development of integrated working in localities. In light of the responses we plan to:

1. Appoint the three Head of Children's Locality Services for each locality.
2. Develop further the governance, locality and wider management structures as set out in the consultation paper.
3. Proceed with detailed design work based on the balance of core, extended and city-wide services presented within the consultation.
4. Identify the implications for the business support / enabling functions that support the core services in the next stage work.
5. Ensure that the full scope of the change required in DtL project is recognised in the next stage of work.
6. Strengthen the internal and external communications to staff, partners and all key stakeholders.

Further details of the response to consultation are provided in the attached response paper.

## **6. IMPLICATIONS**

The report has implications for all providers of services to children, young people and families in Peterborough at an area and city wide level. Within Children's Services the direct impact on services will vary, but all staff will however be involved in delivering some aspect of the newly integrated service.

Some staff will be forming three new integrated local delivery teams supported by a new management and partnership structure. Some staff will remain city-wide but will become part of an extended management and delivery team in a locality and other staff will remain city-wide but will be 'locality facing' in the way they work. The proposals will also have an impact on business support and other enabling functions as they align to the new structure

Furthermore, the proposals also have implications for operational processes, culture, workforce development, infrastructure (including ICT) and partnership working. A comprehensive plan for the design and implementation of locality integrated working is being developed to cover the totality of change required.

## **7. CONSULTATION**

Over 200 staff attended from a range of agencies and backgrounds and each expressed their views at four consultation events. In addition, a number of briefing sessions took place directly with individual teams and the proposals were also presented at key management and partnership meetings, including meetings with heads and governors.

Consultation also took place with over 60 young people at the 'Get Involved' event in July. The event sought views on the development of locality based teams and identifying local priorities in the three areas. Finally, and in response to the consultation document, a number of responses

were received direct from staff and on behalf of teams. In all we estimate that between 400-500 staff, young people and partners have contributed to the consultation.

## **8. EXPECTED OUTCOMES**

Members of Scrutiny Committee are asked to review the findings from the consultation and comment on the proposals moving forward.

## **9. NEXT STEPS**

Implementation of the locality teams will be delivered as part of a phased approach which recognises the full scale of change and transformation required. Working back from the main milestones of full implementation of locality teams by April 2010, the next key phase of the project is to complete the detailed service and organisational design of the locality teams. This will be issued for further consultation in November 2009.

## **10. BACKGROUND DOCUMENTS**

Delivering through Localities Moving Forward Consultation paper (issued June 30<sup>th</sup> 2009)

## **11. APPENDICES**

Delivering through Localities Moving Forward Response to Consultation paper

# Moving forward

Response to Consultation  
September 2009



**Implementing the vision for integrated services and improving outcomes for children and families in Peterborough**

**Growing the right way for a bigger, better Peterborough**





## Introduction and background

A consultation on proposals for the development of integrated services in the three localities in Peterborough was held in June and July 2009. These proposals had been developed following the initial consultation in February 2009 which established the approach for locality based working in Peterborough. Endorsed by children's services departmental management team and Peterborough Community Service (PCS) Board, the proposals outlined:

- The key operational features of locality working
- Which Children's services should be delivered locally
- New roles and responsibilities for locality delivery
- Wider departmental management restructure
- Key phases and timeline moving forward.

The proposals also outlined some of the initial work undertaken by Children's services DMT on the natural alliances of city-wide specialist services.

The consultation paper sought views on the overall design, both strengths and weaknesses, and what people felt are the critical issues going forward. Seven specific consultation questions were posed.

This response to the consultation provides an outline of the feedback received and the implications for the development of integrated working in localities moving forward. This feedback will be used as part of the next stage of detailed design of services which will develop the new locality structures and what this means for all staff. This will be issued for consultation in November 2009.

## The consultation

Four consultation events took place with staff and partners during July. The sessions provided those attending with the opportunity to:

- Understand the proposals in more detail
- Express views on the proposals in small focused groups
- Raise questions, issues and concerns.

Over 200 staff attended from a range of agencies and backgrounds and each expressed their views to at least one consultation question. In addition, a number of briefing sessions took place directly with individual teams and the proposals were also presented at key management and partnership meetings, including meetings with heads and governors.

Consultation also took place with over 60 young people at the 'Get Involved' event in July. The event sought views on the development of locality based teams and identifying local priorities in the three areas.

Finally, and in response to the consultation document, a number of responses were received direct from staff and on behalf of teams. In all we estimate that between 400-500 staff, young people and partners have contributed to the consultation.

*The Delivering through Localities (DtL) Project Team would like to thank all staff who attended an event and those who provided feedback.*

## Main findings

There was enthusiastic support for much of the consultation proposals and a real sense that this will make a positive difference to children, young people and families. There was broad endorsement of the locality delivery model, locality structure and wider management restructure. Not surprisingly, the main questions posed relate to what the proposed changes will mean for individual services and how the changes will be implemented. A full analysis of the responses to the seven consultation questions is given in the attached summary at **Appendix 1**. In addition,

details of some of the main question posed together with responses from the DtL Project Team are shown in **Appendix 2**.

A key learning from the consultation has been to understand how we present the concept of localities to young people and respond to cross-boundary issues. Some young people at the 'Get Involved' event expressed the view that this appears to be another means of dividing people and yet integrated working should actually bring services together and make it easier for young people to access the services they need. However, they were also able to engage in discussion about local need and were keen to see that services would be responsive to local need.

Overall, it is clear that the consultation response shows a positive backing for the development of integrated working in localities. In light of the responses we plan to:

7. **Appoint the three Head of Children's Locality Services for each locality.** The 0-19 locality manager roles have been identified as central in the effective implementation of integrated working. Their early appointment will enable them to have a lead role in the design and implementation of integrated teams before the teams 'go-live' fully in April 2010.
8. **Develop further the governance, locality and wider management structures as set out in the consultation paper.** The proposed structures were widely supported particularly differentiating across 0-7, 8-13 and 14-19 age ranges and combining assistant director (AD) strategic functional lead and local responsibilities. The work on DtL and natural alliances needs to continue to be brought together to ensure staff and partners understand the full scope of changes. As noted earlier, consultation on the detailed design for locality based services will begin in November 2009 and will be conducted in accordance with Peterborough City Council managing change policy.
9. **Proceed with detailed design work based on the balance of core, extended and city-wide services presented within the consultation.** In the main, the proposals for services designated as core, extended and city-wide services were supported. There needs to be better communication on the reasons for this (see appendix 2) and the detailed operational ways of working within and between the services needs to be more explicit.
10. **Identify the implications for the business support / enabling functions that support the core services in the next stage work.** As the core services will be delivered across the three localities we need to understand what this means for the functions that directly support them, including administrative support, information, quality and data management.
11. **Ensure that the full scope of the change required in DtL project is recognised in the next stage of work.** It is understood that this is not just about changes to management structure, but also operational processes, culture, workforce development, infrastructure (including ICT) and partnership working. This is truly about transforming the way we work. A comprehensive plan for the design and implementation of locality integrated working should be developed to cover the totality of change required.
12. **Strengthen the internal and external communications to staff, partners and all key stakeholders.** A key theme from the consultation is the ongoing need to keep all staff, partners and key stakeholders fully informed of the proposed changes. This should be clear, concise, regular and relevant to the particular audience. As a result we will strengthen the approach through the development of a DtL Communications Group who will provide leadership and capacity. Further details will be published in due course.

### **Implications for individual services**

As a result of the proposals in the DtL consultation paper and the feedback in the consultation, the high level implications for each service can be summarised. Detailed design work will therefore proceed on this basis and may result in some further changes to be presented in the November consultation.

Current service	Degree of change planned
Young People' Service	<p>All current services to be split across three localities and structures apart from the city-wide specialist services currently managed within a single team and including:</p> <ul style="list-style-type: none"> <li>• Reintegration officer for teenage pregnancy</li> <li>• Floating housing support workers</li> <li>• Duke of Edinburgh Award</li> <li>• Curriculum specialist youth work</li> <li>• Connexions information advice</li> </ul> <p>These services will be 'hosted' as local front line preventative services. Further consideration is being given to whether all the services need to be hosted within a single locality or whether there could be a better fit for some of these services to be separated and hosted in different localities. Discussions will be held with the staff directly concerned.</p> <p>In addition, the additional needs personal advisor team will form part of a new integrated children with disability service and be delivered as a city-wide service. This work is being taken forward within the integrated children with disabilities project.</p>
Children & Families (0-13)	<p>All current services to be split across three localities and structures. Children's centres will form the basis of the locality 0-7 teams and the play service will form the basis of the 8-13 teams. Extended services coordinators and managers will become part of the relevant locality extended management team.</p>
Youth Offending Service	<p>Statutory early intervention and court services will remain city-wide and form part of the Family and Communities division. The youth inclusion project will be 'hosted' in its current form as a local front line preventative service in the Central and East Locality where it is based. The prevention element of the youth offending service will be integrated within the locality core teams.</p>
School Improvement	<p>All services will remain city-wide but will become 'locality facing' in the way they work. Services will form part of the Learning and Skills division.</p>
Inclusion & Special Education Needs	<p>All services will remain city-wide</p> <p>Educational psychology will remain city-wide but will form part of the extended delivery teams for each locality.</p> <p>Integrated services for disabled children will be developed through 'natural alliances' work and become city-wide specialist services. Currently it is proposed that they should be located within the Learning and Skills division. Work will also be undertaken to develop the natural alliance between ETLAC and children in care services to form a new, integrated children in care team. Further details on the portfolio these services will part of will be issued in the next consultation.</p>
Pupil Support	<p>Pupil support services will remain city-wide and will form part of the Learning and Skills division. However, Attendance Officers and Attendance &amp; Welfare Officers who provide direct services to children, young people and families, will form a new city-wide integrated children in need service with social care, family assessment and support. The new CIN team will form part of the extended delivery teams for each locality and will be located within the Family and Communities Division. Additional work will be undertaken through natural alliances to transfer other pupil support functions into the inclusion portfolio under the umbrella of the reshaped Pupil Referral / Alternative Learning Service.</p>
Social Care	<p>Apart from the integrated CIN team referred to above, all social care services will remain city-wide but will be 'locality facing' in the way they work</p> <p>Services will form part of the Family and Communities division. Work will be undertaken to develop the natural alliance between ETLAC and children in care services, currently sitting in inclusion – and form a new, integrated children in care team.</p>
Early Years & Childcare	<p>Early years and child care is subject to a discrete 'natural alliances' project to strengthen links with children's centres and provide a more integrated focus on 'narrowing the gap' during those crucial early years. Further details will be published in due course.</p>

Current service	Degree of change planned
14-19	Integration of policy, strategy and planning for 14-19 year olds is also subject to a discrete 'natural alliances' project which also takes into account the work to integrate the functions of the Learning and Skills Council within the local authority. Whilst direct service delivery to 14-19 year olds will be the responsibility of the locality teams, as it is currently, the project is looking at ways to strengthen the strategic leadership, support and challenge across all aspects of 14-19 responsibilities (including the challenge to reduce the number of young people who are not in education, training or employment). The responsibility for 14-19 strategy will sit within the Learning and Skills division.

### Confirmation of the key timescales going forward

As we set out in the consultation paper, implementation of the locality teams will be delivered as part of a phased approach which recognises the full scale of change and transformation required. The main timescales and milestone are:

By the end of **October 2009** we aim to have:

- Recruited the Head of Children's Locality Services for each locality
- Agreed the detailed locality structures and identified what this means for all staff in the core services, including business support
- Further progressed the natural alliances work – 14-19 natural alliance in place
- Agreed AD accountabilities for localities
- Scoped the workforce development, culture and organisational development change programme
- Understand the high level ICT implications.

By the end of **January 2010** we aim to have:

- Consulted with staff fully on the proposed changes to roles and functions
- Appointed the Assistant Director for Community Health Services
- Recruited the key locality management posts
- CIN team and children in care team in place
- Identified the named contacts for the extended delivery team
- Started to implement the culture change and organisational development change programme

By **April 2010** we aim to have:

- Fully implemented the core locality teams
- Appointed all the ADs to the new management structure
- Established management framework, local partnerships boards, processes for team around schools and cluster
- Delivered some co-location of services.

### Natural alliances work

The natural alliance concept has developed since the original consultation on Delivering through Localities. Each is effectively a 'mini project' in which services will be brought together to work in a more integrated way and located in the most appropriate divisional portfolio.

However, as the project has developed, the interdependency between natural alliances and DtL has become much clearer. Natural alliances work will therefore be coordinated with the DtL project

and it is anticipated that the next stage consultation will include details of those teams and roles which need to change as a result of the development of natural alliances for the following:-

- Early years and children's centres
- The 14-19 agenda, including integration of the Learning and Skills Council responsibilities into the local authority
- Multi-disciplinary services to children in care
- Integrated services for children with disability
- Targeted youth support for young people aged 8-19 and the prevention of youth offending.

## Appendix 1 – Summary of responses to the consultation questions

### 1. How do you think the proposals outlined will deliver integrated locality working and the outcomes sought?

There were many positive comments about how the proposals will deliver integrated locality working. These included, DtL delivering:

- a greater understanding of local needs and services, roles, and skills of professionals who work to a locality
- an increase in early intervention and transitional support and
- seamless delivery of service and avoid duplication of effort
- improved communication internally and externally
- swifter responses and enable children, young people and families see one team

Similarly, the responses identified a number of challenges including:

- ensuring consistency of services
- not encourage an insular attitude within localities and teams
- making sure the 0-7, 8-13 and 14-19 do not cause further fragmentation
- providing clear guidance on what locality will take a lead when a child lives in one locality but is educated in another
- ensuring the relationship between children’s trust and local partnership boards are well understood and accountabilities are clear.

*Therefore, we will ensure these messages are taken forward by the DtL Communications Group (point 6 in the main findings) and through the DTL project team built into the operational design / ways of working between, core, extended and city-wide services (points 3 & 5 in the main findings).*

### 2. Do you think the balance of services across core, extended and city-wide is right and are there any further opportunities?

The overwhelming response was that it was ‘well balanced’ and provides the basis upon which the locality model can develop.

Question	Initial Response
Could portage and pupil referral sit in extended services alongside Educational Psychologists and family support?	We are currently looking at where the portage service might best be located and there is felt to be general support for this to be locality based. The pupil referral service is currently being developed as an alternative learning service and at this stage it is felt to be more appropriate for it to remain city-wide during this crucial period of change. However, as with all city-wide services, it will be locality facing in the way it works.
Can you include Early Years be in the core team given strong alliance between EYS and Children’s Centres?	The natural alliances work is looking at this area. Much of what the early years and child care team does is not direct service delivery, in contrast to the children’s centres. However, there is a strong alliance and this will be reflected in different ways of working and some structural changes.
Shouldn’t core teaching staff be part of a core team?	Teaching staff are part of the core team within their schools. The relationship between locality management and schools management will be strengthened through the development of the integrated processes described in the February consultation, the details of which are being developed through the pathfinders in collaboration with schools: <ul style="list-style-type: none"> <li>• Team around the child</li> </ul>

Question	Initial Response
	<ul style="list-style-type: none"> <li>• Team around the school</li> <li>• Team around the cluster</li> <li>• Team around the locality (or locality partnership)</li> </ul>
What about a combined operational head of YOS and central YPS service?	This is a natural alliance and combining the head of service roles will strengthen this alliance. More and more the young people's service is working directly with the youth offending service in preventing anti-social behaviour and violent extremism. The youth offending service is drawing on the resources of the young people's service to engage young offenders in wider positive activities. The structure will also reflect the need to ensure expertise in each specialist area of work with young people.

**3. Do you think the proposed structure for locality working will offer easier and earlier access to services for children and their families?**

The majority of responses agreed the structure has the potential to offer easier and earlier access to service. Key concerns relate to the need to understand how business support functions will operate within the locality model, possible increased workloads and ensuring that all partners are committed to the new way of working. A further consideration raised is that core teams should be physically located in localities and widely promoted to ensure easier access to services.

*Therefore, we will build these proposals into the next stage of detailed design (points 3 & 4 in the main findings).*

**4. Do you think the proposed leadership and management structure supports the delivery of locality services?**

Again, there were a number of positive comments and an overall endorsement that the proposed structure will support locality working. However, a few issues were raised, in particular:

- need to be clarify whether the local partnership boards are decision making or advisory or both
- need to be clear on the relationship between the local partnership boards and the other boards in place at a service level, in particular the area management committees.
- ensure representation of voluntary and community sector in the leadership and management structure.

*Therefore, we will further develop the governance, locality and wider management structures as set out in the consultation paper as part of the next stage of the project (points 1 & 2 in the main findings).*

**5. What practical (and specific) ways can we help staff and managers across all functions to work together to deliver an integrated service?**

The main responses here related to issues of communication, information sharing, training, infrastructure and culture. Clear communication on who is in the core and extended teams, the services provided, and what partners do will be vital. The regular flow of information between integrated services will also be important including the use of a common language and team / networking events. Training will need to reflect the fact that we are in an integrated working environment. Finally, an ICT platform that support integrated working and the development of a shared ethos and culture across the agencies were also mentioned.

*Therefore, we will build these proposals into the next stage of detailed design (points 5 & 6 in the main findings).*

**6. How can we ensure on a day to day level that city-wide services are ‘locality facing’?**

A number of good suggestions were provided here, including:

- Head of Children’s Locality Services for each locality sitting on city-wide management teams
- Specific contacts for each city-wide service to each locality
- Core and extended locality team together with contacts from city-wide service meeting on a termly basis
- City-wide managers ensuring they are responsive to locality managers

*Therefore, we will build these proposals into the next stage of detailed design (points 3 & 5 in the main findings).*

**7. How can teams measure the impact of locality/integrated working on service users?**

Again, a number of good suggestions to take forward including

- Using Every Child Matters national performance indicators and timelines
- Regular questionnaire and feedback sessions with managers
- Interview / consultation with parents and carers
- Fewer cases getting stuck at common assessment panels (now Locality Integrated Processes Boards)
- Evidence from self evaluation forms (SEFs)
- Evidence of greater working at Tier 2 and 3.

*Therefore, we will build these proposals into the development of a new performance management framework for localities as part of the development of future operational processes (point 5 in the main findings).*



## **Appendix 2 – Response to questions raised during the consultation**

### **What is the rationale for why services are labelled as core, extended and city-wide?**

Services were proposed as ‘core’ if they met most of the following criteria:

- they are already provided ‘locally’
- does it provide universal or targeted services as distinct from specialist services at level 4 of the vulnerability matrix
- it is provided directly to children, schools and other settings
- they have the capacity to be distributed across the three localities
- they can operate / be managed outside same profession service

Services were proposed as ‘extended’ if they meet most of the criteria apart from that they can operate easily outside their professional group (i.e. service would be too fragmented). Therefore it makes more sense to keep them as a city-wide service.

Services were proposed as ‘city-wide’ if they did not meet many of the criteria - in particular those specialist services that respond to need at level 4 of the vulnerability matrix.

### **What does hosted service actually mean?**

Services were proposed as hosted if they meet most of the criteria but do not have the capacity to be distributed across the three localities or where it may be appropriate to place them in a particular locality because their function lends itself to a specific location. Examples of the latter are the youth inclusion project which delivers services in Gladstone. So a locality will ‘host’ the service and will be part of that locality management structure, but they will also operate across the other localities.

### **Why is SEN city-wide and Educational Psychologists extended?**

Educational Psychologists are extended because although they provide both targeted and specialist services and have already re-structured to deliver services within localities, there is concerns that by splitting them up the service will become too fragmented.

SEN services are generally delivered through schools or are centrally administered statutory processes. Both lend themselves to city-wide management arrangements which also align well with the city-wide school improvement services. Educational psychologists deliver their services through schools and also directly to children and young people in localities. Becoming part of the extended locality services will ensure that they play an effective part in the team around the child, school and cluster. However, whilst SEN services will remain city-wide, they will be locality facing in the way they work and elements of the service may develop into extended team over time.

### **Where does portage sit?**

Portage is currently subject to review and consideration is being given to whether it should sit within the 0-7 locality service or within the integrated service for children with disabilities. This will be resolved within the development of the integrated service for children with disabilities.

### **What will happen when services are funding / time limited?**

All services are subject to annual integrated business and financial planning (IBFP). Where services which are provided through short term funding needs to be mainstreamed rather than time limited, this will be addressed within the city council’s IBFP and/or Children’s Trust Partnership Board commissioning arrangements, as appropriate to the particular service.

### **Where do extended schools fit in?**

Extended services around schools include as part of their core offer child care, parenting support and use of integrated processes. These responsibilities are supported by the Early Years and Child Care team, the multi-agency parenting strategy implementation group and the integrated processes project. Schools are central to the Delivering through Localities programme whereby children, young people and families will have swift and easy access to services. Coordination of extended services has its roots in clusters of schools; clusters have been encouraged to appoint extended services coordinators or managers to ensure that extended services reflect local need. It is anticipated that those posts will form part of extended locality teams.

### **What is level 2 mixed economy of family support separate from core services such as parenting support and children's centres?**

These are services providing family support at level 2 of the vulnerability matrix, that is targeted and preventative. These services are commissioned from a range of providers and the task of the locality management will be to ensure that this 'mixed economy' of private and voluntary sector services works in an integrated way with core locality services to deliver a seamless service for children and young people in the area.

### **Where would voluntary sector sit?**

Many voluntary sector services are providing core services and where they are doing so, the managers and coordinators of those services will form part of the core locality teams. Examples of this are the children's centres currently managed by Family Care and Ormiston. Some voluntary sector organisations may also be represented on the extended locality teams, where they are not involved in providing core services but where they are providing services across the city and need to develop a greater locality focus. The voluntary sector will also be actively involved in the locality partnership boards. The voluntary sector will therefore be involved at all levels – governance, management and decision making and service delivery.

### **Where does pupil support sit?**

All services that make up the Pupil Support Services will remain city-wide and will form part of the Learning and Skills division, apart from attendance officers and attendance & welfare officers who will form a new city-wide integrated children in need service with social care, family assessment and support. The new CIN team will form part of the extended delivery teams for each locality and will be located in the Family and Communities division.

### **How do schools fit into localities?**

Schools are integral to delivering front line services in localities. All have staff that have been trained in use of the CAF and integrated processes; many have been involved in the three pathfinders to test out team around the school, cluster and locality. Implementation of Delivering through Localities will take into account the learning from the pathfinders as we establish processes for team around the school, team around the cluster and locality partnership boards (team around the locality).

### **Seems to be a disparity between 0-7 locality manager in terms of age range, number of children, young people and scope of responsibility. Will the posts be graded the same?**

All posts will be subject to formal job evaluation. Details of the job descriptions and grades will be part of the next stage of consultation.

### **Is the implication that the 8-19 locality manager in locality 2 will also manage a team leader for 'hosted' city-wide service?**

Not necessarily. This is subject to the detailed design of services which will be outlined in the next consultation document in November 2009.

**What will be the process for appointing locality managers?**

The process has yet to be determined, but it will be outlined in the next consultation document in November 2009.

This page is intentionally left blank

<b>CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 9</b>
<b>15 SEPTEMBER 2009</b>	<b>Public Report</b>

## Report of the Executive Director of Children's Services

**Report Author - Mel Collins, Assistant Director Learning and Skills**

**Contact Details - 01733 863730**

### Presentation of 2009 Examination Results EYFS – Key Stage 4

#### 1. PURPOSE

- 1.1
- Provide an update on 2009 examination results.
  - Review results in relation to National Averages (NA) and Statistical Neighbours (SN) where data is available.
  - Present action in 2009-10 to improve results further.

#### 2. RECOMMENDATIONS

- 2.1
- Analyse and celebrate performance in the 2009 examinations.
  - Scrutinise LA actions to improve 2010 performance.
  - Support LA leaders to challenge and intervene in schools/settings and core departments where performance is unsatisfactory.

#### 3. LINKS TO CORPORATE PLAN, SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT

- 3.1 The Learning and Skills agenda is a key component of the Corporate Plan, Sustainable Community Strategy and the Local Area Agreement (LAA).
- 3.2 One of the priority outcome areas within the LAA includes Education and Skills containing many National Indicators (NIs); Mel Collins is the Outcome Lead for that priority.

#### 4. BACKGROUND

- 4.1
- Scrutiny members will be aware that the Children's Services Joint Area Review (JAR) in May 2006, judged Enjoy and Achieve outcomes as "good" and educational services as "good" (3\*).
  - In the Annual Performance Assessment (APA) in 2007, which was based on 2006 results, the self-assessment grade of '3' was reduced to a '2' (adequate), because of disappointing KS1 and KS3 results in 2006.
  - The 2007 and 2008 APA meetings confirmed the Enjoy and Achieve outcome as a grade '2' again because of disappointing KS1 (and KS4) results.
  - 2009 examination results will feed into the 2009-10 Comprehensive Area Assessment (CAA) that replaces the APA.

Scrutiny will be aware of the national fiasco around KS2 and KS3 results in 2008 and English marking in 2009 which has impacted on this report. KS3 exams were abolished in 2008 as a result of the marking issues.

## 4.2 Results summary:

Peterborough Children's Services are celebrating some very good exam results in 2009. Early Years Foundation Stage Profile results for achievement improved significantly by 5.1% and we have already met 2010 targets, although we didn't meet the very ambitious narrowing the gap target and need to focus on this in 2009-10. Key Stage 1 results are the best they have ever been: for both boys and girls L2 (expected level) reading and writing, we jumped 40 places in the LA league tables; for maths we jumped 75 places. Boys' did particularly well jumping +79, +68 and +90 places in the league tables for reading, writing and maths respectively out of 150 LAs. KS2 data is still unreliable for Level 4 (expected level) especially for English where we have lots of concerns and papers for re-marking – however maths L4 is the best it has ever been and we should be high in relation to statistical neighbours. KS3 data is now based on teacher assessment but still remains a key indicator of progress between KS2 - 4. At L5+ and L6+ there have been increases in all core subjects i.e. level 5 English +3.8%; maths +5.4 %; science +8.9%; English +maths + 4.5% and at L6+ English +5.2%; maths +2.5 %; science +7.4%; English + maths +3.8%. KS4 GCSE results were the best ever, with a 4% uplift for 5+ A\*-C including English and maths and a 6% increase for Level 2 (%+A\*-C not necessarily including English and maths) – we are still below our ambitious LAA target but determined to achieve this target by 2010-11. Results at A level also improved on last year by +3% with 2 schools, Bushfield and Stanground, recording significant improvements and 5 more schools showing moderate increases in pass rates.

### Early Years Foundation Stage (EYFS) Results – school assessed data and validated

**These results are teacher-led, based on the observation of children in a number of areas within Reception classes (children are 5 years old):**

- Personal, Social and Emotional Development (PSE)
- Communication, Language and Literacy Development (CLLD)
- Combined PSE and CLLD
- Mathematical Development (MD)
- Knowledge and Understanding of the World (KUW)
- Physical Development (PD)
- Creative Development (CD)

The EYFS also contains 2 key National Indicators (NIs):

- **NI 72 – Achievement of at least 78 points across the EYFS with at least 6 in each of the scales in PSE and CLLD (*higher is better*)**
- **NI 92 - Narrowing the gap between the lowest achieving 20% in the EYFS Profile and the rest (*lower is better*)**

#### NI 72 – Achievement at end of Early Years Foundation Stage

- 47.4% children achieved at least 78 points across the Early Years Foundation Stage with at least 6 in each of the scales in Personal Social and Emotional Development (PSE) and Communication, Language and Literacy (CLLD).
- This is 5.1% improvement on last year and not only surpasses this year's target of 43% but meets and exceeds next year's target of 45%.
- The challenge now is to maintain or improve on this position for 2010 and beyond.
- There has been a significant improvement in the Communication, Language and Literacy area with an increase of 4.6% on last year giving a result of 50.5%.
- A large number of teachers who are newly qualified or new to reception have been identified for next year's reception classes so additional training is being organised to specifically target this area.
- National Results are due to be released in the middle of October.

#### NI 92 – Narrowing the achievement gap

- The gap has widened slightly in relation to last year from 33.7% to 35%, a 1.3% increase.
- This year's target of 29.1% was not met but it has consistently been argued that the target is extremely challenging when compared to the National results which were 36% for last year and will be 33% for 2011.

- The 1.3% slippage on last year's results has not been due to the lowest achieving 20% performing significantly below last year's cohort but rather because the higher achievers have performed so well as shown by indicator NI072.
- The figure is calculated as the percentage gap between the median point score of all the pupils and the average score of the lowest achieving 20%. The DfES 2006 consultation on LA target setting acknowledged the difficulty of improving the achievement gap:

*'As we would expect the mid-point to have increased as outcomes for all children improve, the mean average for the lowest achieving 20% will have to increase at a faster rate. For example, if overall improvement means the mid-point moved up by 4 points to 97, narrowing the gap by 4% would require an increase of 6 points, to 63'*

- The first children who benefited from the 2 year old funding pilot appeared in this year's results and performed significantly better than would normally be expected. In the next academic year a much larger number of children who accessed this funding will be in reception so it is hoped they will have a positive impact on next years results too.
- The impact of the DCSF 'Every Child a Talker' initiative should also start to be seen over the next couple of years.
- National Results and statistical neighbour comparators are due to be released in the middle of October 2009.

#### 4.3 Primary School Results:

These are divided into two key stages:

**Key Stage 1 – these are classroom assessments in reading, writing, mathematics and science, taken by children in Year 2, aged 7. The expected level of attainment for KS1 is Level 2 (L2). These tests are marked by teachers with a proportion moderated externally and results are validated nationally. Data for 2009 has already been validated and league tables produced.**

**Key Stage 2 – these are externally set tests in English, mathematics and science, taken by children in Year 6, aged 11. These tests are externally marked and results are nationally validated. The expected level of attainment is Level 4 (L4) and for pupils to have made 2 levels' progress between KS1 and KS2 tests. In 2009 there have again been major problems nationally regarding the marking of these tests, especially in English and specifically with writing. Data remains provisional and un-validated (not confirmed as complete or accurate by the Department of Children, Schools and Families (DCSF)). At the time of writing there is no comparative data for other LAs. Final validated data is not expected before January 2010 and it is anticipated that Peterborough final results will show improvement on provisional results as a result of the re-marking of writing scripts and also the taking into account of Minority Ethnic New Arrivals (MENA) pupils.**

#### 4.4 Key Stage 1 results:

- Achievement in KS1 for 2009 is the best ever recorded in Peterborough.
- At L2+ achievement in reading improved by 5%, writing by 6% and mathematics by 4%.
- At L2b+ achievement in reading improved by 5%, writing by 6% and mathematics by 7%.
- At L3, achievement in reading improved by 3%, writing by 2% and mathematics by 3%.
- In all of the above, these increases were greater than those shown nationally.
- In 36 measures, the gap to national average achievement has closed in 35 and remained static in the other one; all except one show an improvement and the other one maintains the position of 2008.
- For the first time, Peterborough achievement in all pupils' mathematics at L2+, boys reading at L2+ and boys' mathematics at L2b+ are equal to the national average. In all other areas, Peterborough is closer to national results than ever before.
- National rankings show Peterborough to be inside the top 100 LAs for the first time in all pupils mathematics (72), boys reading (67), writing (77) and mathematics (42) at L2+, all pupils writing (92) and mathematics (82) at L3, boys reading (85), writing (89) and mathematics (63) APS and all pupils mathematics (88) APS.
- In all measures, the national ranking position of Peterborough has shown substantial improvement.

#### 4.5 Key Stage 2 results:

- This data is still incomplete especially for English. Until the results of remarks of writing scripts are known and the effect of MENA is verified we will not have reliable or comparable data. The impact of this is that results for English overall, for English and mathematics combined, and for two levels' progress in English are unreliable. However, final results should only show an increase on current figures.
- Early un-validated data for English at L4+ shows a 5% decrease on last year (with reading down by 4% and writing down by 5%). However, the predicted achievement for 2009, based on knowledge of attainment of individual cohorts of children, was a fall of 2% on 2008 and once validation processes are complete we anticipate that this prediction will be met.
- More reliable data is available for mathematics, which shows a fall of 2% at L4+ on 2008. However, this is the highest result ever achieved at this stage of the process and we have confidence that the final results could be the best ever achieved.
- Results in science at L4+ show a fall of 1% on 2008 results. Once final figures are released we would expect the results in science to be above the 2008 level.
- English and mathematics combined at L4+ currently show a fall of 2% on 2008, but final figures should show an improvement once they are released.
- Performance at L5 is currently showing a decrease in all areas except mathematics, which is an improvement by 2%.
- The measure of pupils making progress of 2 levels in English between KS1 and KS2 shows an improvement by 2% and the same improvement in mathematics. Again, these results should improve once remarks and final validation have taken place.

#### 4.6 Successes at Primary level during the Year 2008-09

- The School Improvement Team continued to be rigorous in its challenge and sharing a vision for school improvement in Peterborough – robust and timely intervention in the right schools, at the right time, doing the right things.
- The year ended with no schools on OfSTED categories, which was our target at the start of the 2008-9 year.
- At the end of 2008-9, 5 nursery/infant/primary schools were judged as “outstanding”. However, the new Ofsted inspection framework, being introduced in September 2009, will be even more rigorous than its predecessor, with a focus where ‘satisfactory’ is not good enough.
- School Improvement Partners (SIPs) were introduced into all primary schools for the first time, and aided the school improvement process.
- Relationships with schools are at least good and in some cases outstanding. This has been reflected in the results of this year's Annual School Survey. There is now a culture of trust, respect and high expectations from schools towards the LA school improvement team.
- Results of targeted interventions in schools have shown very positive impact on improved leadership, management and outcomes for pupils, especially at KS1 and significantly for boys.

#### 4.7 Secondary School Results:

These are divided into two key stages:

**Key Stage 3 (KS3) – these were externally set exams in English, maths and science, taken by children in Year 9, aged 14. These tests were externally marked. The expected level of attainment is Level 5 (L5). In 2008 there were major problems nationally regarding the marking of these tests and data remained incomplete and un-published.** In 2009 students were not required to sit these tests – they have been abolished by the government. Schools instead are required to report just their KS3 teacher assessment data. While this data is indicating increases in all core subjects these cannot be set against a national context.

**Key Stage 4 (KS4) – pupils sit a variety of examinations including the core subjects of English, maths and science. 5+A\*-C is now referred to as Level 2 (L2) and data is now reported on 5+A\*-C including English and maths as well as 5+A\*-C (all subjects). Pupils normally sit GCSE or equivalent exams in Year 11 aged 16.** Our current data is based only on schools' self-reported data as there is no valid DCSF data yet available. It will remain un-validated until at least January 2010. There will be some changes as a result of re-marking and the removal of Minority Ethnic New Arrival pupils.



4.8 There have been significant increases compared to 2008 – 4 percentage points increase for the key indicator of 5+A\*-C including English and maths and a 6 percentage point increase for Level 2.

- Performance has improved in all three National Challenge Schools (Bushfield, St John Fisher RC School and The Voyager School), although the only National Challenge school to meet both DCSF and Fisher Family Trust D (FFTD) targets was St John Fisher. Bushfield was well below its SALT target and 2-4% below FFT targets. The Voyager was well below both SALT and FFTD targets.
- 3 schools have improved significantly on last year's results at 5+A\*-C, namely St John Fisher, Arthur Mellows Village College and the Thomas Deacon Academy; 3 other schools also increased on last year, Bushfield, Voyager and Stanground. Hampton's results were included for the first time and were slightly below expectations.
- Breaking the 40% barrier, not achieved in Peterborough before, is an important foundation for further improvements in 2010.

In 2009, the LA have two schools below 30% 5+A\*-C including English and maths (the National Challenge benchmark), namely Bushfield and The Voyager, although St John Fisher will remain a National Challenge School for this academic year. Orton Longueville School has been identified as a school at risk of dropping below 30% and will receive additional support and funding in 2009-10. Collaborative planning and development with Orton Longueville School is already well underway.

#### 4.9 **Successes at Secondary level during the Year 2007-2008**

- Relationships with secondary schools are very good and improving. The LA needs to challenge schools robustly on their 2009 GCSE and A Level data and appointments have already been made between John Richards, Mel Collins, Gary Perkins and the headteacher and Chair of Governors of each secondary school for September 2009.
- St John Fisher was identified by the LA as an extreme cause for concern. The LA invoked full powers of intervention and the headteacher was replaced by a LA appointed Executive Headteacher now in post substantively. An Interim Executive Board is also in place. This school achieved its best ever results in 2009!
- There is a clear categorisation of each secondary school related to their performance, leading to differentiated programmes of support, challenge and intervention.
- The School Improvement Partner (SIP) Programme has been refined and further embedded, with feedback from Headteachers informing future developments. A strong, experienced and consistent team of School Improvement Partners are now well established.
- There has been and will continue to be a relentless focus on literacy and numeracy – including awareness at school Senior Leadership Team level of their importance.

## 5. **KEY ISSUES**

### **KS1:**

- There will be a continued emphasis on raising the expectations of Headteachers regarding standards and responding to the challenge set to be in the top 50 by 2011.
- Narrowing the gap between boys/girls in reading and writing so that it is less than that seen nationally.
- Improving the % at L2b+ in all areas, to match national achievement and be in the top quartile of statistical neighbours.

### **KS2:**

- Improve % of boys achieving 2 levels' progress in writing, especially from L2c and L3, so that the overall % gap is narrowed significantly.
- Improve % of pupils achieving L4+ in both English and mathematics so that it is within 1% of the national average (currently 3% below).
- Improve conversion of all pupils from L2b to L4 in writing so that it matches national averages.
- Improve achievement in mathematics so that it is in line with national achievement.

## **KS4:**

- Build on gains in 2009 to further improve % of students achieving 5+A\*-C including English and maths in line with our LA targets.
- Improve % of students making two levels of progress between Key Stage 3 and Key Stage 4 in line with our LA targets.
- Improve literacy, especially boys, in line with LA targets.
- Improve outcomes for vulnerable students and groups of students, especially boys and MENA students and young people with Learning Difficulties and disabilities (LDD).
- Improve recruitment and retention of good quality teachers and middle leaders, especially in English and in mathematics.

## **6. IMPLICATIONS**

### **6.1 Plans to improve KS1 and KS2 outcomes further:**

#### **Targeted Interventions:**

- LA reviews;
- New Headteachers Group
- Intensive Support Programme = targeted schools
- Leadership support – knowledge-based leadership programme
- CLLD – R, Y1 and Y2
- Every Child a Reader (ECaR)
- Moving on in Literacy KS1
- Intensive Reading Support
- Moving from L3 to L4 in writing
- Y1 – Y3 mathematics
- Intervention in Y2 mathematics
- Wave 2 and 3 Intervention in mathematics
- Mathematics planning workshops – ISP schools
- Effective teaching and learning for EAL children
- “Moving from Good to Outstanding”
- Moderation of FSP assessments
- Moderation of KS1 assessments
- APP in reading, writing and mathematics

#### **Universal Offer:**

- Continuing the Learning Journey – transition YR – Y1
- Phonics for all – national materials
- Y2/3/4 Writing – national materials
- Early Literacy Support – national materials
- Y3 Literacy Support – national materials
- Further Literacy Support – national materials
- Mathematics in Y2 and Y4 – national materials
- New to Y2 and Y6 – literacy and mathematics
- Y6 TAs – CPD on booster and intervention – national materials
- Assessing Pupil Progress – reading, writing, mathematics – national materials
- Statutory Assessment – YR, Y2, Y6 teachers and HTs; national guidance and regional training
- Subject leader networks – literacy and mathematics (differentiated groups for mathematics)
- Leading Teachers Continual Professional D – based on national pilot
- HT CPD Leading on Improvement – national materials
- HT /School Improvement Team briefing meetings
- New OfSTED framework – workshops for HTs/SLTs
- Monitoring, Challenge and Support from School Improvement Partners and Advisers

## 6.2 Plans to improve KS4 outcomes further:

### Through a range of both targeted and universal support:

Provide challenge and support to Headteachers and school leaders at all levels to become good or outstanding leaders of learning and to improve understanding of how to improve outcomes:

- Training for targeted Headteachers on narrowing the gap and on developing skills to lead learning and intervention.
- Ensure SIPs/National Challenge Advisers are able to provide robust challenge and support to Headteachers. Further refine programme and quality assurance.
- Support and challenge leadership in schools causing concern, including through National Challenge, bringing additional funding and resources.
- Capture and share good practice from within and beyond Peterborough.

Improve subject teaching, especially in English and maths:

- Consultants to work with individual subject teachers and teams in targeted schools to strengthen subject knowledge and pedagogic practice, including support for new Frameworks, Assessing Pupil Progress and Assessment for Learning.
- Ensure whole school focus on literacy in targeted schools, provide tailored support.
- Consultant support for teachers to improve outcomes for specific groups of learners, as appropriate to each school (bi-lingual learners, boys, gifted and talented).
- Develop the use of Social, Emotional, Aspects of Learning (SEAL) in schools, working with the Lead School to cascade.
- Capture and share good practice from within and beyond Peterborough.

Ensure school based interventions are effective, targeted appropriately and based on robust tracking systems:

- Audit tracking procedures to ensure robust and effective, in targeted schools.
- Consultants to provide tailored support to teachers and middle leaders in how to accurately identify pupil learning needs.
- Provision of tailored support to cater for specific learning needs effectively and appropriately in the classroom (wave 1), to include study plus.
- Deliver training and support on effective wave 2 and wave 3 interventions.
- Capture and share good practice from within and beyond Peterborough.

Develop a quality local offer for the successful recruitment and retention of teachers of English and mathematics.

## 7. CONSULTATION

- 7.1 These examinations results will be shared locally with Council Members, schools/settings, governors and other key partners. The results will also be scrutinised regionally by the National Strategies Team, Government Office East (GOEast) and Ofsted. The results also form a key part of LAA consultations with partners on actual and expected outcomes, collective action to improve outcomes and impact of actions on future outcomes. These results will form the basis for challenging conversations with Headteachers and leaders of schools and settings to improve performance further in 2010.

## 8. EXPECTED OUTCOMES

- 8.1
- For Members to note un-validated and incomplete data for 2009
  - For Members to note and scrutinise actions to improve outcomes further in 2010
  - For validated data to be presented to Members in March 2010

## 9. NEXT STEPS

- 9.1 The actions outlined are currently being implemented and it is expected that actions will impact on exam results in 2010. Scrutiny may require an update in the new year on progress and improved outcomes.

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

### **10.1**

Variety of local school data and national DCSF data.

## **11. APPENDICES**

None

<b>CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 10</b>
<b>15 SEPTEMBER 2009</b>	<b>Public Report</b>

## **Report of the Solicitor to the Council**

**Report Author** – Paulina Ford, Performance Scrutiny and Research Officer

**Contact Details** – 01733 452508 or email paulina.ford@peterborough.gov.uk

### **FORWARD PLAN – 1 SEPTEMBER TO 31 DECEMBER 2009**

#### **1. PURPOSE**

- 1.1 This is a regular report to the Creating Opportunities and Tackling Inequalities Scrutiny Committee outlining the content of the Council's Forward Plan.

#### **2. RECOMMENDATIONS**

- 2.1 That the Committee identifies any relevant items for inclusion within their work programme.

#### **3. BACKGROUND**

- 3.1 The latest version of the Forward Plan is attached at Appendix 1. The Plan contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) will be making over the next four months.
- 3.2 The information in the Forward Plan provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the key decisions, consideration would need to be given as to how this could be accommodated within the work programme.

#### **4. CONSULTATION**

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan.

#### **5. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

#### **6. APPENDICES**

Appendix 1 – Forward Plan of Executive Decisions

This page is intentionally left blank

# **PETERBOROUGH CITY COUNCIL'S FORWARD PLAN**

**1 SEPTEMBER 2009 TO 31 DECEMBER 2009**

## FORWARD PLAN OF KEY DECISIONS – 1 SEPTEMBER 2009 TO 31 DECEMBER 2009

During the period from 1 September 2009 to 31 December 2009 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Lindsay Tomlinson, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to [lindsay.tomlinson@peterborough.gov.uk](mailto:lindsay.tomlinson@peterborough.gov.uk) or by telephone on 01733 452238.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: [www.peterborough.gov.uk](http://www.peterborough.gov.uk). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Senior Governance Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

### NEW ITEMS THIS MONTH:

- Section 75 Pooled funding arrangements for substance misuse services.
- Budget 2010/11 and Medium Term Financial Plan to 2012/13
- Council Tax Base
- Partnership Agreement between the City Council and the Primary Care Trust for the Provision of Adult Social Care
- Lot 1 : Energy from Waste Facility, Lot 2: Materials Recycling Facility and Lot 3 Operational Services
- Peterborough City Services



## SEPTEMBER – KEY DECISIONS

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>Section 75 Pooled funding arrangements for substance misuse services.</b> Variation to the existing partnership agreement under the National Health Act 2006 to pool funding from NHS Peterborough and PCC to commission drugs services. The variation takes into account the slight changes to governance and structure of the former Drug and Alcohol Action Team, now part of the Safer Peterborough Partnership, and additional funding made available to NHS Peterborough for integrated drug treatment within HMP Peterborough.</p>	<p>September 2009</p>	<p><b>Leader of the Council</b></p>	<p>Commission for Health Issues</p>	<p>Internal stakeholders as appropriate</p>	<p>Karen Kibblewhite Community Safety &amp; Substance Misuse Manager, Tel. 01733 864122 <a href="mailto:karen.kibblewhite@peterborough.gov.uk">karen.kibblewhite@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance team one week before the decision is made</p>

<p><b>Arthur Mellows Village College Gym and Innovation Centre</b>  <b>Authority to award the contract for the construction of the gym and innovation centre at AMVC</b></p>	<p>September 2009</p>	<p><b>Leader of the Council, Councillor Cereste</b></p>	<p>Creating Opportunities &amp; Tackling Inequalities</p>	<p>Ward councillors and relevant stakeholders</p>	<p>Isabel Clark          Planning and Development Manager          Tel: 01733 863914  <a href="mailto:isabel.clark@peterborough.gov.uk">isabel.clark@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance team one week before the decision is made</p>
<p><b>Lot 1 : Energy from Waste Facility, Lot 2: Materials Recycling Facility and Lot 3 Operational Services :</b>          To approve the shortlist of bidders in respect of the individual and combined lots to take forward to competitive dialogue; to approve the methodology for further reducing the number of bidders during the competitive dialogue and tender stages, to approve any other matters as these stages develop to ensure smooth running of the procurement process.</p>	<p>September 2009</p>	<p><b>Deputy Leader of the Council, Councillor Lee</b></p>	<p>Environment Capital</p>	<p>Consultation will take place with relevant stakeholders, internal departments and other Cabinet Members as appropriate</p>	<p>Margaret Welton          Principal Lawyer (Special Projects/Waste 2020 Programme),          Tel. 01733 452226          margaret <a href="mailto:welton@peterborough.gov.uk">welton@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance team one week before the decision is made</p>
<p><b>Joint Service Centre at Hampton</b>          To commence the procurement process for a design and build contract for the provision of new leisure and library facilities at Hampton as part of the joint service centre in partnership with NHS Peterborough.</p>	<p>September 2009</p>	<p><b>Cabinet Member for Environment Capital and Culture, Councillor Lee</b></p>	<p>Strong &amp; Supportive Communities</p>	<p>Consultation will take place with the Cabinet Member for Community Services, ward councillors, affected internal divisions within PCC and potential user groups in Hampton.</p>	<p>Fiona O'Mahony          Project Director JSC Hampton          Tel: 01733 863856  <a href="mailto:fiona.o'mahony@peterborough.gov.uk">fiona.o'mahony@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance team one week before the decision is made</p>

<b>Peterborough Crematorium – Mercury Abatement</b> – To appoint a contractor for the Works	September 2009	<b>Cabinet Member for Environment Capital and Culture, Councillor Lee</b>	Environment Capital	Internal stakeholders as appropriate	Jon Marsden Service Manager (Bereavement & Sports Services) Tel : 01733 863756 <a href="mailto:Jon.marsden@peterborough.gov.uk">Jon.marsden@peterborough.gov.uk</a>	Public report will be available from the Governance team one week before the decision is made
<b>Extension to Woodston Primary School</b> Authority to award the contract for the construction of an extension to Woodston Primary School	September 2009	<b>Cabinet Member for Education, Skills and University, Councillor Holdich</b>	Creating Opportunities & Tackling Inequalities	Consultation will take place with relevant stakeholders, internal departments and ward councillors as appropriate	Isabel Clark Planning and Development Manager Tel: 01733 863914 <a href="mailto:isabel.clark@peterborough.gov.uk">isabel.clark@peterborough.gov.uk</a>	Public report will be available from the Governance team one week before the decision is made
<b>Extension to Hampton Hargate School</b> Authority to award the contract for the construction of an extension to Hampton Hargate Primary School	September 2009	<b>Cabinet Member for Education, Skills and University, Councillor Holdich</b>	Creating Opportunities & Tackling Inequalities	Consultation will take place with relevant stakeholders, internal departments and ward councillors as appropriate	Isabel Clark Planning and Development Manager Tel: 01733 863914 <a href="mailto:isabel.clark@peterborough.gov.uk">isabel.clark@peterborough.gov.uk</a>	Public report will be available from the Governance team one week before the decision is made
<b>Debt Collection</b> To give authority to award the contract for the authority's debt collection	September 2009	<b>Cabinet Member for Resources, Councillor Seaton</b>	Environment Capital	Consultation will be undertaken with relevant departments.	Helen Edwards Solicitor to the Council Tel: 01733 452539 <a href="mailto:helen.edwards@peterborough.gov.uk">helen.edwards@peterborough.gov.uk</a>	Public report will be available from the Governance team one week before the decision is made

<p><b>Midland Highway Alliance - Junction 8 Roundabout Improvements and Welland Road Traffic Mitigation Projects</b> To appoint a contractor for the works</p>	<p>September 2009</p>	<p><b>Cabinet Member for Neighbourhood, Housing and Community Development, Councillor Hiller</b></p>	<p>Environment Capital</p>	<p>Internal stakeholders as appropriate</p>	<p>Stuart Mounfield Senior Engineer Tel: 01733 453598 <a href="mailto:stuart.mounfield@peterborough.gov.uk">stuart.mounfield@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance team one week before the decision is made</p>
<p><b>Delivering through Localities</b> To give authority to a new children's services departmental structure which will result in city-wide delivery of integrated services within three localities (North West Rural, Central and East and South) by April 2010 and natural alliances.</p>	<p>September 2009</p>	<p><b>Cabinet Member for Children's Services</b></p>	<p>Creating Opportunities &amp; Tackling Inequalities</p>	<p>Consultation will be carried out with staff, children, families and young people during July.</p>	<p>Maureen Phillips Assistant Director Family and Communities <a href="mailto:maureen.phillips@peterborough.gov.uk">maureen.phillips@peterborough.gov.uk</a> 01733 863702</p>	<p>Public report will be available from the Governance team one week before the decision is made</p>

## OCTOBER – KEY DECISIONS

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<b>Older People's Accommodation Strategy</b> To agree the next phase of implementation of the Older People's Accommodation Strategy	October 2009	<b>Cabinet</b>	Commission for Health Issues	Consultation will be undertaken with relevant stakeholders as appropriate	Denise Radley Director of Adult Social Services and Performance Tel: 01733 758444 <a href="mailto:denise.radley@peterborough.gov.uk">denise.radley@peterborough.gov.uk</a>	Public report will be available from the Governance team one week before the decision is made
<b>Budget and Financial Strategy</b> Consideration of the Council's budget and financial strategy, including provisional cash limits for the forthcoming year and its medium term financial plan.	October 2009	<b>Cabinet</b>	Environment Capital	Internal and external stakeholders as appropriate.	Stephen Pilsworth Head of Strategic Finance Tel: 01733 384564	Public Report will be available from the Governance Team one week before the decision is made
<b>Peterborough City Services</b> : To endorse and agree the principles for taking Peterborough City Services forward	October 2009	<b>Cabinet</b>	Sustainable Growth	Consultation will be undertaken with relevant stakeholders as appropriate	Ben Ticehurst, Deputy Chief Executive Tel: 01733 452303 <a href="mailto:Ben.ticehurst@peterborough.gov.uk">Ben.ticehurst@peterborough.gov.uk</a>	Public Report will be available from the Governance Team one week before the decision is made

<p><b>Integrated Development Programme</b> To set out priorities for infrastructure provision to facilitate growth and regeneration of the city.</p>	<p>October 2009</p>	<p><b>Cabinet Member for Strategic Planning, Growth &amp; Human Resources, Councillor Croft</b></p>	<p>Sustainable Growth</p>	<p>Relevant stakeholders as appropriate</p>	<p>Shahin Ismail Head of Delivery Tel: 01733 452484 <a href="mailto:shahin.ismail@peterborough.gov.uk">shahin.ismail@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance Team one week before the decision is made</p>
--	---------------------	---	---------------------------	---	--	--

<p><b>Stationery Contract</b> Authorisation to award the contract for stationery to the successful supplier following the procurement exercise</p>	<p>October 2009</p>	<p><b>Cabinet Member for Resources, Councillor Seaton</b></p>	<p>Sustainable Growth</p>	<p>Consultation will be undertaken with Heads of Service and other users of the contract</p>	<p>Lisa Osborne Category Manager Tel: 01733 452276 <a href="mailto:lisa.osborne@peterborough.gov.uk">lisa.osborne@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance team one week before the decision is made</p>
--	---------------------	---	---------------------------	--	---	--

<p><b>Furniture Contract</b> Authorisation to award the contract for furniture to the successful supplier following the procurement exercise</p>	<p>October 2009</p>	<p><b>Cabinet Member for Resources, Councillor Seaton</b></p>	<p>Sustainable Growth</p>	<p>Consultation will be undertaken with Heads of Service and other users of the contract</p>	<p>Lisa Osborne Category Manager Tel: 01733 452276 <a href="mailto:lisa.osborne@peterborough.gov.uk">lisa.osborne@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance team one week before the decision is made</p>
--	---------------------	---	---------------------------	--	---	--

**NOVEMBER - KEY DECISIONS**

<b>KEY DECISION REQUIRED</b>	<b>DATE OF DECISION</b>	<b>DECISION MAKER</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>REPORTS</b>
------------------------------	-------------------------	-----------------------	------------------------------------	---------------------	---	----------------

There are currently no decisions scheduled for November

## DECEMBER – KEY DECISIONS

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>Budget 2010/11 and Medium Term Financial Plan to 2012/13</b> Draft budget for 2010/11 and Medium Term Financial Strategy to 2012/13 to be agreed as a basis for consultation. This will include the Council's Capital Strategy, Asset Management Plan and Draft Annual Accountability Agreement between Peterborough City Council and Peterborough Primary Care Trust.</p>	December 2009	<b>Cabinet</b>	Environment Capital	Report forms the basis of consultation with stakeholders, prior to further consideration by Cabinet in February 2010 and subsequent endorsement at full Council.	Stephen Pilsworth Head of Strategic Finance Tel: 01733 384564	Public report will be available from the Governance Team one week before the decision is made
<p><b>Council Tax Base</b> To agree the calculation of the council tax base for 2010/11</p>	December 2009	<b>Cabinet</b>	Environment Capital	Internal advice has been received from Finance and Legal Services. No formal consultation will take place regarding proposals	Stephen Pilsworth Head of Strategic Finance Tel: 01733 384564	Public report will be available from the Governance Team one week before the decision is made



<p><b>Partnership Agreement between the City Council and the Primary Care Trust for the Provision of Adult Social Care</b> To approve the new partnership agreement between the city council and the primary care trust</p>	<p>December 2009</p>	<p><b>Cabinet</b></p>	<p>Commission for Health Issues</p>	<p>All relevant stakeholders as appropriate</p>	<p>Denise Radley Director of Adult Social Services and Performance Tel: 01733 758444 <a href="mailto:denise.radley@peterborough.gov.uk">denise.radley@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance Team one week before the decision is made</p>
---	----------------------	-----------------------	-------------------------------------	---	---	--

**CHIEF EXECUTIVE'S DEPARTMENT Town Hall, Bridge Street, Peterborough, PE1 1HG**

Communications  
Strategic Growth and Development Services  
Legal and Democratic Services  
Human Resources  
Policy and Research  
Performance and Programme Management  
Economic and Community Regeneration  
Housing Strategy  
Drug Intervention Programme and Drug and Alcohol Team

**CITY SERVICES DEPARTMENT Nursery Lane, Fengate, Peterborough PE1 5BG**

Property Services  
Building & Maintenance  
Streetscene and Facilities  
Finance and Support Services

**STRATEGIC RESOURCES DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Finance  
Internal Audit  
Information Communications Technology (ICT)  
Business Transformation  
Strategic Property  
Customer Services

**CHILDRENS' SERVICES DEPARTMENT Bayard Place, Broadway, PE1 1FB**

Family and Communities  
Commissioning and Performance  
Learning and Skills  
Resources

**OPERATIONS DEPARTMENT Bridge House, Town Bridge, PE1 1HB**

Planning Services

Building Control Services

Environmental and Public Protection

Cultural Services

Transport and Engineering Services

Emergency Planning

Occupational Health

City Centre Services

This page is intentionally left blank

**CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE  
WORK PROGRAMME 2009/10**

Meeting Date	Item	Progress
21 July 2009	<b>16 to 18 year olds not in Education, Training or Employment (NEET)</b>  <b>Contact Officer: Maureen Phillips</b>	Recommendations made to the Cabinet Member for Education, Skills and University and the Lead Officer. Response received.
	<b>Services for Adults and Children with disabilities</b>  <b>Contact Officer: Maureen Phillips</b>	Recommendations made to the Cabinet Member for Education, Skills and University and the Lead Officer. Response received.
15 September 2009  <i>Draft reports 27 August</i>  <i>Final reports 4 Sept</i>	<b>Progress Report on Delivery of Local Area Agreement Priority</b>  To consider and comment on the performance report for Quarter 1.  <b>Contact Officer: Director of Adult Social Services &amp; Performance</b>	
	<b>Ofsted Unannounced Inspection of Contact, Referral and Assessment Services</b>  To consider and comment on the recent unannounced Ofsted Inspection of contact referral and assessment services and to make any necessary recommendations.  <b>Contact Officer: Executive Director of Children's Services</b>	
	<b>The results on delivering through localities consultation</b>  To consider and comment on the results of the delivery through localities consultation and make any necessary recommendations.  <b>Contact Officer: Maureen Phillips</b>	
	<b>Presentation of 2009 Examination Results EYFS – Key Stage 4</b>  To consider and comment on the 2009 examination results and to make any necessary recommendations.  <b>Contact Officer: Mel Collins</b>	

Meeting Date	Item	Progress
<p><b>17 November 2009</b></p> <p><i>Draft reports 30 October</i></p> <p><i>Final reports 6 November</i></p>	<p><b>A report from the following Cabinet Members on their portfolio's:</b></p> <ul style="list-style-type: none"> <li>➤ Cabinet Member for Education, Skills and University</li> <li>➤ Cabinet Member for Children's Services</li> </ul> <p><b>Performance Monitoring 2009/10 – Quarter 2</b></p> <p>To consider and comment on the performance report for Quarter 2</p> <p><b>Contact Officer: Director of Adult Social Services &amp; Performance</b></p> <p><b>Carers Including Young Carers</b></p> <p>To consider and comment on the current services available for Carers and make recommendations on areas where improvement or alternative approaches may prove more effective.</p> <p><b>Contact Officer: Executive Director of Children's Services and Director of Adult Social Services &amp; Performance</b></p>	
<p><b>19 January 2010</b></p> <p><i>Draft reports 31 December</i></p> <p><i>Final reports 8 January</i></p>	<p><b>The Big Debate – The Effects on Peterborough of the Economic Downturn</b></p> <p>Question: Has the Economic downturn had an effects on supporting vulnerable adults and children</p>	
<p><b>16 March 2010</b></p> <p><i>Draft reports 26 February</i></p> <p><i>Final reports 5 March</i></p>	<p><b>Development of the Integrated Service</b></p> <p>To consider and comment on the progress of the development of the Integrated Service and make recommendations on areas where improvement or alternative approaches may prove more effective.</p> <p><b>Contact Officer: Executive Director of Children's Services and Director of Adult Social Services &amp; Performance</b></p>	

Meeting Date	Item	Progress
	<p><b>A report from the following Cabinet Members on their portfolio's:</b></p> <ul style="list-style-type: none"> <li>➤ Cabinet Member for Education, Skills and University</li> <li>➤ Cabinet Member for Children's Services</li> </ul>	
	<p><b>Performance Monitoring 2009/10 – Quarter 4</b></p> <p>To consider and comment on the performance report for Quarter 4</p> <p><b>Contact Officer: Director of Adult Social Services &amp; Performance</b></p>	

#### Items to be programmed

Came from	Item	Progress
Committee at mtg on 21 July	Young People with Disabilities and English not as their first language – How are they supported through the services provided for children with disabilities.	Service Manager for Children with Disabilities working on this
Committee at mtg on 21 July	Support Groups for Children and adults with disabilities – how many / what type and is there duplication. How can they work effectively together to improve the support?	Service Manager for Children with Disabilities working on this
	Supporting the transition of children with disabilities into adulthood	To be included in the Big Debate

This page is intentionally left blank